

## **VISION**

*The College envisions to make this institution a hub of knowledge, as creator and disseminator in the field of Higher Education, by Imparting quality education through innovative means & modes for enhancement of academic, professional and other competencies of our young students, empowering them to face future challenges of Life, by infusing high degree of social, moral and ethical values in them, to get good responsible future citizens, leading to socio-economic development of the country to have stronger and developed New India.*

## **MISSION**

- ☆ *The College strives to be a symbol of quality and excellence for bringing Socio-Economic transformation in the society.*
- ☆ *Academic Institutions are entrusted with the responsibility of producing better human capital and its quality in turn determines status of the Nation, so efforts are being made for holistic development of the students enabling them to meet challenges of globalised world.*
- ☆ *The core mission of the institution is upliftment of Educational standard of Ruralities by making specific efforts towards women education.*
- ☆ *Introduction of New –Subjects/Courses/Streams in the College with an objective to provide variety of opportunities, leading to enhancement of academic and professional competences of its students in consistency with the market demand.*
- ☆ *Transformation of Knowledge from Institution to Rural Society for its economic upliftment and other well-being by adopting innovative methods and techniques.*

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# GOVERNMENT DEGREE COLLEGE BISHNAH

## FROM THE PRINCIPAL'S DESK



It gives me immense pleasure to warmly welcome the prospective students who are going to become the future of our society and leaders of tomorrow. At the same time, I extend my best wishes to all those students, who are already part of this institution for their academic pursuit.

It was rightly said by Gandhi Ji, **“The future depends on what we do in the present”**. My dear friends, we all know that we are fighting a hard battle to keep ourselves fit to survive in this fiercely competitive world. Keeping all this in view, it has been and will remain a constant endeavour of our college to give our maximum and best to the students in terms of versatile knowledge and enlightenment so as to enable them to become very productive graduates for the job market ,not only as Job seekers but Job creators also.

A good practical education is the foundation of a prosperous society. Education has to be modern, yet rooted in our culture and tradition. To prove our commitment, it will be our mission to create an environment of learning, where students feel free to transcend their knowledge from mere grasping of books to practical application in a more creative, innovative and scientific way, making use of the skills and resources of the local area for their own development as well as the development of the society.

We hold the responsibility to discipline the young minds with moral, social, spiritual and ethical values, which will help them to grow as a person with strong conviction to make decisions in different situations, having faith in themselves while facing the challenges of the modern world. This is what I believe constitutes the holistic development of the young students and is the real aim of education.

To translate the vision of the college in actual practice, we have a brilliant galaxy of the faculty members, who have rich experience of teaching and knowledge to share and perform their role with best teaching practices. Moreover, we have a well-equipped library with the facility of infliinet, wherein students have free access to take the advantage of different types of books, Journals, magazines, newspapers to help them shape their thoughts to participate in debates, symposium, discussions and competitive examinations at the national and international level.

The uniqueness of our college consists in the adaptation of educational system based on clear recognition of the needs and dominant interest of the students who are coming from

the rural background. It will be our supreme purpose to take care of proper mentoring of students to make them confident and widely acceptable assets to prove their effectiveness as worthy citizens of the nation and the world.

I would like to sum up with the quote of Swami Vivekananda, “No one is ever really taught by another, each of us has to teach himself. The external teachers offer only the suggestion, which arouses the internal teacher, who helps us to understand things.”

This is the real spirit of learning process and with this positivity; I wish good luck to all the new arrivals for their future dreams to come true.

**DR. ANURADHA PANDOH  
PRINCIPAL**

## COLLEGE PROFILE

### About the college

GDC Bishnah is about 25 kms away from the main city of Jammu and covers about 137 adjoining villages having a total population of about 2.5 to 3.0 lakh, approximately. The college was initiated with an encouraging strength of 159 students including both male and female in the very first academic session 2008-09 and touched the strength of 519 over the last ten academic sessions.



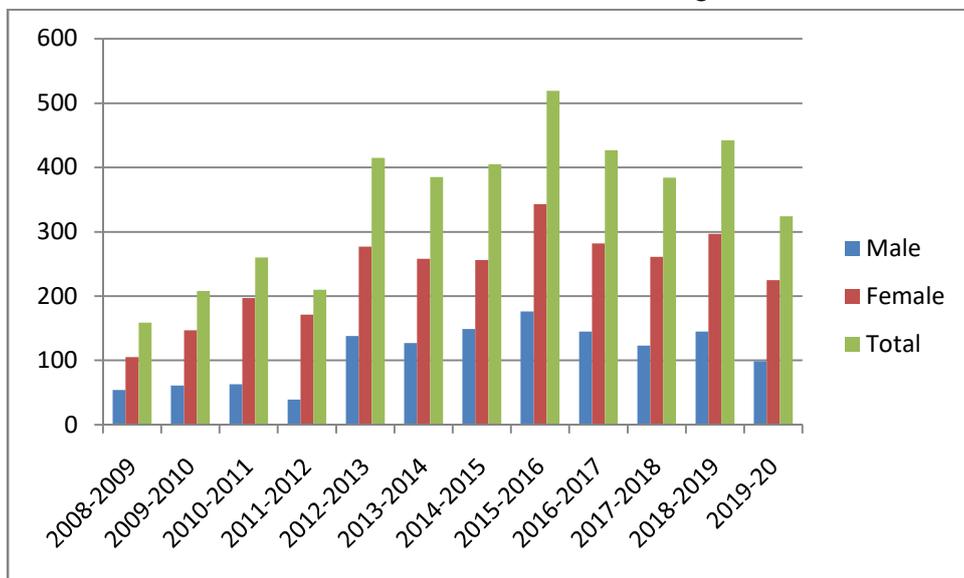
The college is presently running only Arts stream with 14 subjects covering 25 subject combinations. There has been always a conscious effort to attract and retain talented students through permanent talented teaching faculty, regular monitoring and up-gradation of elements of infrastructure, such as Library, Sports, women Development Cell, Red Ribbon Club, NCC, NSS Unit, Internet connectivity, and College **website**

“<http://www.gdcbishnah.com>” from where any information regarding the college can be downloaded.

The college also expanded its Modern Technological & Electronic Infrastructure, by installing more computers, Generators, Smart Board, LCD projectors and presently an **Inflibnet** for the “globally connected entity.”

### Students Strength from session 2008-09

<b>Session</b>	<b>Male</b>	<b>Female</b>	<b>Total</b>
2008-2009	54	105	159
2009-2010	61	147	208
2010-2011	63	197	260
2011-2012	39	171	210
2012-2013	138	277	415
2013-2014	127	258	385
2014-2015	149	256	405
2015-2016	176	343	519
2016-2017	145	282	427
2017-2018	123	261	384
2018-2019	145	297	442
2019-2020	99	225	324



## INFRASTRUCTURE:-

**Govt. Degree College is functioning in the premises of Govt. Hr. Secondary School (Boys) Bishnah since its inception in 2008 into and its currently available infrastructural facility are as under:-**

### A. Available infrastructure

- (I) LECTURE ROOMS:- 4 NOS.
- (ii) 02 Lecture Rooms from Govt. Hr. Sec. School (B), Bishnah.
- (iii) 02 Lecture Rooms from Tehsil Library.
- (iv) 02 Halls pre-fabricated in nature, by State Govt.
- (v) 01 Library/ Sports room, prefabricated in nature.
- (vi) One staff room and a computer laboratory.
- (vii) Playground for sports activities.
- (viii) A facility of Photostat machine is also available in the college for the convenience of the students.
- (ix) Principal Chamber and Office Room.

### B. Infrastructure under construction

- i) 4 labs for science stream
- ii) 4 class rooms for science stream

## **LIBRARY**

The college has a Developing library to facilitate students for extra reading. To keep the students updated with current affairs and general knowledge, the college provides a viable and regular collection of magazines, Journals , national & local newspapers. The college had installed an internet broadband connection in the library to update the knowledge of students and teaching faculty. A spectrum of wide variety of books numbering more than 5893 covering all subjects are available in the library and the subject wise detail is as under:-

<b>S. No.</b>	<b>Subject</b>	<b>No. of Books</b>
1.	English	723
2.	Hindi	845
3.	Dogri	960
4.	Political Science	511
5.	Education	400
6.	History	393
7.	Economics	319
8.	Math	302
9.	Philosophy	244
10.	EVS	78
11.	Urdu	447
12.	Computer	19
13.	Sociology	27
14.	Career Counselling	47
15.	Library Sciences	04
16.	Others	374



Books are issued to the students on the production of the library-membership-cards duly authenticated by Principal which is issued to him/her at the beginning of each academic session by the librarian. The students are required to observe the following library rules:

- ❖ The College library is open for students and staff from 9 a.m to 3 p.m on all working days. Students are allowed to get issued only two book at a time which has to be returned within 7 days failing which a fine of Rs. 1 per day is charged.
- ❖ Complete silence is to be observed in the college library.
- ❖ Students are directed to handle books properly. Anybody found misusing the library books/library journals/ magazines will be punished under rules.
- ❖ If an issued book is lost or spoiled, the students responsible for it will be liable to replace it or pay double the cost of the book.
- ❖ Photostat Facility: Photostat facility is also provided in the library section of the college for the students on “No Profit No Loss basis”, which shall provide the students access within the college premises at lowest possible price as fixed by the college authorities.
- ❖ The college authorities has been making all effort to modernize the library to meet the contemporary needs by involving recent technological advancements.
- ❖ Students appearing for University examination shall surrender their library card before getting roll number slips.

## IDENTITY CARD

1. Every student on being admitted shall be issued an identity card” which he/she will carry at all times and shall produce on demand while in college.
2. The loss of identity card should be reported immediately.
3. Duplicate card maybe issued after proper verification against payment of Rs. 100.
4. Identity cards must be returned at the end of each session failing which an amount of Rs. 200/- shall be charged.

## INTERNET LIBRARY & COMPUTER LAB

The College has registered itself to the **INFLIBNET CENTRE, AHMEDABAD**, which can help students to browse through books and journals on the internet. The college provides the students with username and password on the production of the identity card. This shall help the student to keep pace with the ever changing & dynamic cyber world lying in front of them. Two computers sanctioned by National Mission on education under Information & Communication Technology are provided to students by the college. For this purpose, all computers are installed with broadband connections to update & increase their mental horizon in this era of sheer competition.



Students and teachers are also registered under N-LIST (National Library and Information services for scholarly content funded by the MHRD Under NME-ICT to extend access to selected e-resouces) i.e e-books and e-journals.

## NSS WING

NSS unit comprising 100 volunteers is running in the college under the stewardship of experienced programme officer Mr. Amit Kumar Sharma, for inculcating the true moral values among students and they are encouraged to participate actively in the scheme to foster love and passion for humanity, brotherhood and selfless service for the mankind.



## RED RIBBON CLUB

The College has created a Red Ribbon Club in collaboration with J&K State AIDS Prevention & Control Society, Department of Health and Medical Education for the dissemination of information regarding the prevention of HIV and AIDS through various AIDS awareness programme instituted by the Health Department within as well as outside the college premises. This shall equip the students in



particular and the society in general about the relevant information to keep them insulated from this deadly disease.

## **NCC WING**

The National Cadet Corps in India is a voluntary organization that involves students in adventurous activities. NCC Girls unit has been allotted to the College which inculcates values of Patriotism, Leadership, courage and Discipline. NCC also helps the cadets in seeking Jobs in Police, paramilitary and defence forces.

## **DEPARTMENT OF SPORTS**

The College has a department of sports and games to promote among the students the qualities of sportsmanship and to tap the nascent talent lying among the students of the area. The Department has good lot of sports material for meeting the true requirements of various sports activities in which students are continuously encouraged to participate including inter-collegiate as well national tournaments/competitions from time to time. Special emphasis is given to overall development personality through various practice sessions held in the college before participating in actual event. The college has produced many sports



persons who brought laurels by winning various sports competitions. College spared no stone unturned to train the college youth for sports activities through the dedicated team of staff members working for the cause.

- The college has bagged 1 Gold Medal in Inter-Collegiate women Boxing Tournament in session 2019-20.
- The College also attended 5 days Youth Festival Sangam-19 in which college bagged Silver medal in 200 mtrs and 400 mtrs race and also bronze in relay race in 2019-20

## **Societies and Clubs in the College**

The College has constituted some additional clubs and societies in order to explore the hidden potential and talents of the students. The aim of these clubs is to inculcate in young minds the leadership qualities, quality of team spirit, a break from the studies to have fun, learning networking opportunities and practical experience of the skills learnt in the classroom.

<b><u>S.NO</u></b>	<b><u>Name of the Club</u></b>
1	LITERARY CLUB
2	CULTURAL CLUB

3	ECO CLUB
4	SPORTS CLUB
5	FITNESS CLUB
6	SOCIO CLUB
7	RED RIBBION CLUB
8	DEBATING CLUB
9	CAREER COUNSELLING CLUB
10	GRIEVANCE REDRESSAL CLUB
11	SOCIETY FOR WOMEN EMPOWERMENT AND DEVELOPMENT
12	SOCIETY FOR CREATIVE ARTS
13	MATHEMATICAL SOCIETIES
14	SOCIETY FOR LANGUAGE PROMOTION
15	ELECTORAL LITERACY AND COMPUTER LITERACY CLUB

## **GRIEVANCE CELL**

The grievance Cell is established in the College to receive the complaints from the students, citizens and stakeholders to judge its merit. The cell is also empowered to look into the matters of harassment and aims to provide speedy resolution to the problems and take appropriate action and ensure the promises. Grievances can be sent through Grievance box /email to the member/teacher in charge of students Grievance Cell.

## **CAREER COUNSELLING CELL**

A career Counselling Cell has been constituted under the dynamic supervision of the staff, aware of the contemporary changes taking place in the surrounding world of career opportunities to help the students to pursue a particular career option for their livelihood, thereby building a dynamic and confident society.



## **DEVELOPMENT CENTRE**

To strengthen gender sensitization among students and teachers, a Women Development Cell is constituted in the college.

The main objective of the cell is to understand the gender as a social construct and recognize the multidimensional roles played by women. Since the college is located in the rural set up, the main focus, therefore, remains to make the

women aware of their rights regarding health and literacy

### **COLLEGE BUS**

Our college Bus provides an additional facility to the students coming from remote villages so that every student after passing 12<sup>th</sup> class get enrolled and avail the benefit of higher education with zero dropout. A committee is constituted in which the students are the part it in



framing modalities for the smooth functioning of this transport facility at concessional rates from College to adjoining village of Allah, Pindi, Shibuchak to make the reach of the students safe and comfortable.

### **MEDICAL DISPENSARY**

To ensure the availability of basic medical facilities for the students, a small medical Aid Dispensary is functioning under the supervision of an experienced pharmacist Mr. Sunil Kumar. This dispensary maintains a necessary stock of medicines and other related items required for First Aid.

### **ANTI-RAGGING CELL**

As per the provisions of the state anti- ragging law, the ragging is completely banned and whosoever, directly or indirectly commits or participate in or abets or propagates ragging within or outside any education institution will, on convention, be punished with imprisonment for a term which may extend to two years or fined or both. Also as per the directions issued by the Hon'ble Supreme Court of India, University of Jammu and Department of Higher Education Department (J&K), an anti ragging cell has been established in the college to curb the menace of ragging in any form, on or off the college campus by establishing it as cognizable offence. Students indulging in this practice will be severely punished, which can include explanation and expulsion from the college.

### **PICNIC AND SUBJECT TOUR**

Picnic of the college is generally organized in the first week of February. This is an academic exercise which makes the students familiar with social and cultural heritage of the adjoining areas and UT of J&K. The college also organises field trips in the subject Environmental Science to acquaint the students regarding natural environment.



## ADMISSION PROCESS

The college offers three year Degree Programme in Bachelor of Arts, stream only., the examination of which is conducted by University of Jammu. The admission to B.A. Sem-I, III & V shall be made open on the dates notified by University of Jammu.

The applicants can apply for the admission by clicking and filling the pre admission form on the link given below:-

<https://forms.gle/wmpvcPznqPpog5kY7>

On selection, candidates will be required to fill in the prescribed admission Form and submit it along with the required documents and admission Fee before the last date with the College Admission committee in person. It is mandatory to bring parents/ guardian for signature

### a) General Rules for Admission

1. Admission is opened to every state subject/ Domicile and children of Central Govt. Employees posted in J&K State.
2. A Student who has passed Higher Secondary Part –II examination (class 12<sup>th</sup>) of the J&K Board of School Education or an Examination recognized as its equivalent by the University of Jammu and hailing from Jammu district is eligible for admission to B.A. Sem–I of three year Degree Course.
3. Students from Institutions located within the territorial jurisdiction of the University of Jammu and the University of Kashmir as residents of state will have preference in admission over non-resident students who have passed Higher Secondary Part-II examination from Institutions falling under the Jurisdiction of J&K Board of School Education. The latter will be given admission subject to the availability of seats.
4. A student whose result is declared late by the State Board may be admitted provisionally as per admission statues of Jammu University subject to the availability of seats.
5. A student who is admitted to the college and completes the minimum required attendance but either fails or does not appear in the ensuing University examination, will not be considered for admission in the same class again.
6. A student with a break in academic career will not be considered for admission in the college. However, the Principal may condone one year break in case of students where he feels convinced about the reasons leading to the break in studies.
7. If a student after being admitted remains continuously absent for 14 days. He/she shall be removed from the college rolls and shall not be readmitted to the same class during the same year. The year so wasted shall be counted as a year of break and dealt with under appropriate clauses, if

he/she presents himself/herself for readmission during, the same year or next year.

8. No applicant for B.A. Sem.- I can take up Mathematics as a subject unless he has qualified the higher Secondary Part – II or equivalent examination with Mathematics as one of the subjects.
9. Change of subject is not permitted in B.A. Sem.-III or B.A. Sem. V.

As per University notification the scheduled for the admission to B. A. Sem. 1<sup>st</sup> session 2020-21as under:-

<b>ADMISSION PROGRAMME</b>	<b>FROM</b>	<b>TO</b>
Receipt of application forms in respective college	05/08/2020	25/08/2020
Display of 1 <sup>st</sup> select list by the College.	31/08/2020	
Admission of 1 <sup>st</sup> select list.	01/09/2020	07/09/2020
Display of 2 <sup>nd</sup> List (subject to availability of seats)	08/09/2020	
Admission of 2 <sup>nd</sup> select list.	08/09/2020	14/09/2020
Display of 3 <sup>rd</sup> List (subject to availability of seats)	15/09/2020	
Last date of admission without late fee.	17/09/2020	
Date of admission with late fee.	18/09/2020	28/09/2020
Admission with the permission of vice Chancellor	29/09/2020 to 08/10/2020	

## **DOCUMENTS REQUIRED**

The admission form should be accompanied by the following documents:-

### **A) FOR STATE BOARD STUDENTS:-**

1. Marks Card of 12<sup>th</sup> class in original and two attested photocopies.
2. Provisional Certificate in original issued by the Head of the Institution in which the candidate was studying during the previous year.
3. Character Certificate in original from the institution last attended.
4. In case a student who has not previously attended any College or Institute as a regular student, he/she shall have to furnish a certificate of conduct signed by 1<sup>st</sup> Class Magistrate.
5. Attested Photocopy of date of birth certificate.
6. Three Passport size Photographs.
7. Affidavit /Undertaking.
8. Reserved Category certificate from the competent authority as per SRO 126 dated: 28/06/1994 in original with an attested photocopy.

9. In case of private candidate a character certificate should be signed by First Class Magistrate/SHO concerned.

**B) FOR CBSE STUDENTS:**

1. Marks Card of 10<sup>th</sup> Class in original and two attested photocopies.
2. Marks Card of 12<sup>th</sup> class in original and two attested photocopies.
3. Provisional Certificate in original.
4. Character Certificate in original from the institution last attended.
5. Date of Birth certificate in original and one attested photocopy.
6. Three passport size photographs.
7. Affidavit /undertaking.
8. Eligibility certificate.
9. Migration certificate in original along with an attested copy.
10. Transfer certificate in original and an attested photocopy.

**UNDERTAKINGS**

*The selected candidates are required to enclose an undertaking on plain paper duly countersigned by their parents/ guardians effect along with the application form.*

**1. For J&K State Board Students**

I Mr./Miss ..... S/o/D/o Sh. .... R/o  
..... do hereby solemnly declare as under:-

1. *That I am seeking admission in B. A SEM-I in Govt. Degree College Bishnah during the session 2020-21 on the basis of my merit in Higher Secondary Part-II.*
2. *That I have not sought admission in any Academic/Professional/Technical Govt./private Institution within or outside the state.*
3. *That in case I seek admission or get selected in any Academic/Professional /Technical Govt./Private Institution, I shall immediately bring the fact to the notice of the college authorities and that I shall get myself discharged from the college., before getting myself admitted in any of the above mentioned institutions.*
4. *That I shall abide by the rules and norms of the institution in order to maintain the decorum and discipline of the Institution. I further undertake that I shall not misbehave or indulge in any unlawful and anti social activity and shall be liable to punishment up to the extent of expulsion from the college, in case I am found involved in any such activity.*

**DEPONENT**

Name.....

Parentage.....

Address.....

.....  
.....  
Contact No.....

**2. For Non-J&K Board Students**

1. I Mr./Miss ..... S/o/D/o Sh. .... R/o ..... do hereby solemnly declare that I am seeking provisional admission to ..... class in Govt. Degree College Bishnah during the session 2020-21 on the clear understanding that my admission to the class is provisional and is subject to confirmation on the issue of the certificate of eligibility by the University under rules. If, for any reason whatsoever that University declines to issue the said certificate, my provisional admission will automatically stand cancelled.
2. That I am seeking admission on the basis of my merit in Hr. Sec. Part-II examination.
3. That I have not sought admission in any Academic/Professional/Technical Govt./Private Institution within or outside the state.
4. That in case I seek admission or get selected in any Academic/Professional/Technical Govt./Private Institution, I shall immediately bring the fact to the notice of the college authorities and that I shall get myself discharged from the college, before getting myself admitted in any of the above mentioned institutions.
5. That I shall abide by the rules and norms of the institution in order to maintain the decorum and discipline of the institution. I further undertake that I shall not misbehave or indulge in any unlawful/ anti -social activity and shall be liable to punishment up to the extent of expulsion from the college, in case I am found involved in any such activity.

**DEPONENT**

Name.....  
Parentage.....  
Address.....  
.....  
.....  
Contact No.....

**3. For Gap Cases**

I Mr. Miss ..... S/o D/o Sh. .... R/o ..... do hereby solemnly declare as under:

1. That I have passed my 10+2 examination during the session ..... As a private candidate from ..... board.
2. That I am seeking admission in Govt. Degree College Bishnah in ..... Class during the session 2020-21, on the basis of merit.
3. That during the gap period, I was neither employed nor sought admission in any Academic/Professional/Technical Govt./Private Institution.
4. That I have not sought admission in any Academic/Professional/Technical Govt./Private Institution within or outside the state.
5. That in case I seek admission or get selected in any Academic/Professional/Technical Govt./Private Institution, I shall immediately bring the fact to the notice of the college authorities and that I shall get myself discharged from the college, before getting myself admitted in any of the above mentioned institutions.
6. That I shall abide by the rules and norms of the Institution in order to maintain the decorum and discipline of the Institution. I further undertake that I shall not misbehave or indulge in any unlawful and anti social activity and shall be liable to punishment up to the extent of expulsion from the college, in case I am found involved in any such activity.

**DEPONENT**

Name.....

Parentage.....

Address.....

.....

.....

Contact No.....

**Note:-** Students who have qualified their Higher Secondary Part-II examination through Non-J&K Board with one year’s gap after it, are required to submit an affidavit/undertaking to the effect that he/she was neither employed nor sought admission in any academic, professional, technical Govt. or private institution during the gap period in addition to affidavit/undertaking no 2.

**ANTI-RAGGING UNDERTAKING (FOR SEM. I, III & V STUDENTS)**  
**UNDERTAKING BY PARENT/GUARDIAN**

- 1) *Mr./Mrs/Ms ..... (full name of parent/guardian) of ..... (full name of student with admission/registration/enrolment number), having been admitted to ..... (Name of the institution) have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions contained in the said Regulations.*
- 2) *I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.*
- 3) *I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting, ragging, actively or passively, or being part of a conspiracy to promote ragging.*
- 4) *I hereby solemnly aver and undertake that:*
  - a) *My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the regulations.*
  - b) *My ward will not participate in or abet propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the regulations.*
- 5) *I hereby affirm that, if found guilty of ragging, my ward is liable of punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.*
- 6) *I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to the cancelled.*

*Declared ..... day of ..... month ..... year.*

**Signature of Deponent**

Name.....

Parentage.....

Address.....

.....

.....

Contact No.....

### Subject Combinations offered by the College:

The subject combinations given herein are open for option to students seeking admission in B.A. Sem. –I(CBCS)

S.No.	Subject					Course Code
	Anyone of these (Compulsory)				Anyone of these	
1	English/Hindi/ Urdu/Dogri	Education	History	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-1
2	English/Hindi/ Urdu/Dogri	Education	Mathematics	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-2
3	English/Hindi/ Urdu/Dogri	Education	Political Science	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-3
4	English/Hindi/ Urdu/Dogri	Education	Philosophy	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-4
5	English/Hindi/ Urdu/Dogri	Education	Economics	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-5
6	English/Hindi/ Urdu/Dogri	History	Mathematics	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-6
7	English/Hindi/ Urdu/Dogri	History	Political Science	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-7
8	English/Hindi/ Urdu/Dogri	History	Philosophy	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-8
9	English/Hindi/ Urdu/Dogri	History	Economics	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-9
10	English/Hindi/ Urdu/Dogri	Mathematics	Political Science	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-10
11	English/Hindi/ Urdu/Dogri	Mathematics	Philosophy	EVS-I	Communication English/Hindi/	A-11

					Urdu/Dogri	
12	English/Hindi/ Urdu/Dogri	Mathematics	Economics	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-12
13	English/Hindi/ Urdu/Dogri	Political Science	Philosophy	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-13
14	English/Hindi/ Urdu/Dogri	Political Science	Economics	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-14
15	English/Hindi/ Urdu/Dogri	Philosophy	Economics	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-15
16	English/Hindi/ Urdu/Dogri	Maths	Physical Education	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-16
17	English/Hindi/ Urdu/Dogri	Economics	Physical education	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-17
18	English/Hindi/ Urdu/Dogri	Philosophy	Library Sciences	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-18
19	English/Hindi/ Urdu/Dogri	Education	Library Sciences	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-19
20	English/Hindi/ Urdu/Dogri	History	Library Sciences	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-20
21	English/Hindi/ Urdu/Dogri	Political Science	Management	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-21
22	English/Hindi/ Urdu/Dogri	Economics	Management	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-22

23	English/Hindi/ Urdu/Dogri	Political Science	Physical Education	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-23
24	English/Hindi/ Urdu/Dogri	Education	Management	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-24
25	English/Hindi/ Urdu/Dogri	Education	Physical Education	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-25

**DETAIL OF FEE STRUCTURE FOR ADMISSION OF B. A. SEM - I, III & V FOR THE ACADEMIC SESSION 2020-21 AS PER UNIVERSITY RULES.**

S. No.	Name of Funds	Amount
1.	Admission Fee	40
2.	Stationary Fund	35
3.	Magazine Fund	80
4.	Student Aid Fund	100
5.	Student Service Fund	30
6.	Medical Aid Fund	25
7.	Pool Fund	1950
8.	Building Maintenance Fund	165
9.	Furniture Fund	70
10.	Games Fund	220
11.	Miscellaneous Fund	60
12.	Excursion/Seminar/Cultural Fund	90
13.	Motor Vehicle Fund	60
14.	Reading Room Fund	50
15.	Identity Card Fund	50
16.	Relief Fund	10
17.	Red Cross Fund	70
18.	Social Activity Fund	30
19.	EDUSAT HUB FUND	25
20.	EVS	238
	<b>TOTAL</b>	<b>3398</b>
	<b>UNIVERSITY FUND</b>	
21.	Examination Development Fee	290
22.	University R/R Fee	360
23.	University Sports Fee	530
24.	Examination form Fee	200
25.	University Resource Mobilization Fund	120
26.	University Digitalization Fund	220
27.	University Cultural Fee	180
28.	University Corpus Fee	220
29.	University DIQA Fund	220
30.	Examination maintenance Fund	240
31.	University Examination	760
32.	NSS Fee	180
	<b>TOTAL</b>	<b>3420</b>
	<b>G. TOTAL:- 3398+3420=6818</b>	
	INSURANCE	50

**Note:-**

In case of B.A. Sem (III, IV, V & VI) R/R fee is not chargeable.

The above fee structure may be subject to change as per University of Jammu, Government notification enforce for the session 2020-21.

Eligibility fee extra for CBSE students. Rs. 810/-

**NOTE:-**

- ☆ The admission Fee is non-refundable.
- ☆ Subject combination once opted for will not be changed

**INSURANCE POLICY**

Every student of the college is insured in case of an accident. For this a premium of Rs. 50/- is payable at the time of admission.

**ACADEMIC CALENDAR (TENTATIVE DATES)**

Class work of first Semester	1 <sup>st</sup> October 2020 to 31 <sup>st</sup> of December
Conduct of Assessment test	Last week of November
First Sem University Examination	2 <sup>nd</sup> week of January
Class work of second semester	1 <sup>st</sup> week of February to 31 <sup>st</sup> of May
Conduct of Assessment test	2 <sup>nd</sup> week of April Onwards.

**The above mentioned dates may change depending upon the notification issued by the university from time to time.**

**EVALUATION SYSTEM OF THE COLLEGE**

Examination aims at evaluating and judging student's knowledge in a specific time frame and analyzing whether students have gone through a certain course of study satisfactorily. Test enables, the teacher to know how well students have understood the subject. Teacher's dedication towards his profession is judged through examination and the efforts of teachers are awarded when students pass in the examination.

The evaluation process of all classes are strictly observed and conducted as per the university norms and it is carried out by the examination committee of the college under the supervision of the Head of the institution. The examination committee of the college works on following lines.

- a) It frames a consolidated date sheet of Internal Examination of all classes, gets the question papers (two sets) prepared from teacher concerned and gets one selected for test strictly as per university pattern.
- b) Committee also facilitates the process of the smooth conduct of the internal practical tests carried out by the respective Departments.
- c) At the end of the session, internal assessment awards of theory and practical along with the awards of attendance of every student after its checking by the inspection team appointed by the university are

tabulated on award roll sheets for its onward transmission to the controller of examination, University of Jammu.

- d) College examination cell strictly maintain the sanctity of the annual university examinations.

## **EXAMINATION**

The semester examination in each course is conducted by the University of Jammu as per their notification. College has three Examination Centres with the intake capacity of 350 students only.

### **MARKS FOR INTERNAL ASSESSMENT TEST**

#### **1) In case of Semester System**

- (a) In theory 20% of total marks of each subject are assigned for internal assessment tests. These marks are spread in the form of class test and students are required to attain minimum 75% attendance in theory so as to become eligible for university final examinations.
- (b) The marks for attendance in practical subjects are awarded on the basis of the following scale
- 2) Student obtaining attendance less than 75% of the total lecture delivered will be debarred from appearing university semester examination.
  - 3) Similarly, in practical 50% of the total marks are with the teacher who evaluates the student's performance in the laboratory. These marks are spread over in the form of 05 marks for attendance, 08 marks for internal practical test and 12 marks are for daily evaluation of the students by the teacher in the form of  $\alpha$ ,  $\beta$  &  $\gamma$ .
  - 4) Students are required to perform at least 15 Practical's and must gained minimum of 75% of attendance out of total lectures delivered by the teacher.

### **CERTIFICATES ISSUED TO THE OUTGOING STUDENTS**

An outgoing student may obtain the following certificate from the college:-

- a. Provisional Certificate.
- b. Character Certificate
- c. College leaving Certificate (if student leaves in mid-session)
- d. Certificate of having appeared in the University Examination.

**SCHOLARSHIP & FINANCIAL ASSISTANCE:-** Scholarships are granted by social welfare deptt. And other agencies to the students belonging to following categories:-

1. Scheduled caste /Scheduled tribe scholarship.
2. Backward caste scholarship.
3. National / Merit cum Means scholarship.

4. College provides financial assistance to students belonging to economically/Backward / broken families/physical handicapped/Orphan students.

**The Grant & Continuance of the scholarship is subject to the following conditions:-**

1. Regular Attendance.
2. Satisfactory Conduct.
3. Production of Income Certificate, Other Certificates as & when required.
4. Attested copy of Domicile Certificate.
5. Applications for the grant of the scholarship are duly scrutinized by a committee of teachers who recommend the deserving cases to the Principal.

**Students applying for the Scholarships are required to submit the following particulars:**

1. Father's/Guardians name and occupation.
  2. Certificate of Income of the Father/Guardian.
  3. Attested copy of Domicile certificate.
  4. Testimonial, if any.
  5. The income certificate of the Father/Guardian should be issued & certified by the revenue officer not less than the rank of a Tehsildar.
- Scholarship of students who don't show satisfactory academic progress will be reduced or stopped as the case may be.

**GENERAL RULES TO BE FOLLOWED AFTER ADMISSION**

**Uniform for Boys & Girls**

- |    |               |  |
|----|---------------|--|
| a) | For Unmarried | Plain white Salwar, Kameej, Dupatta and Black Shoes      |
| b) | For Engaged   | Plain white Salwar, Kameej, Pink Dupatta and Black Shoes |
| c) | For Married   | Pink Salwar, Kameej and Dupatta                          |
| d) | For Boys      | Black Trousers, White Shirt and Black Shoes              |
| e) | During Winter | Black Sweater with Uniform                               |

**NOTE: Wearing of masks compulsory in the college**

**CO-CURRICULAR ACTIVITIES DURING THE SESSION 2019-20**

The College is trying its best to carve not a niche for itself in the academic world. Modest but sustainable initiatives have been taken over the last ten years of its establishment. Various co-curricular activities are also being carried out by the college, besides undertaking a keen and disciplined routine class-work to instil among students habit of knowledge acquisition. Some of these co-curricular activities are:-



- Organizing guest lecturers in various subjects.
- Organizing classes for weaker students.
- Additional classes for weaker students.
- Imparting moral-cum-value oriented education to the students.
- Organizing various competitions to explore the hidden talent of students.
- Encouraging students by way of awards, Recognitions, certificates etc.
- Giving freedom to students to elect Students Council for effective participation in managerial decision.
- Organizing educational and subject tour and Picnics which help student to discover new dimensions of knowledge.
- Special focus is laid to Cultural, Literary, Fine arts, sports and games activities for all round grooming of students personality.
- Imparting knowledge and awareness to the students regarding right to vote and duties of the youth being responsible citizens of the country.
- Encouraging students to participate in physical activity and enabling them to compete at the national and international level.
- Encouraging students to be member of National Library and Information Services for scholarly content(N-List)



Organising special lectures on computer education & career counselling & about the book resources on internet like inflib-net facility etc.

## **CULTURAL AND LITERARY COMMITTEE**

The committee is established in the college to organise various literary and Cultural activities to bring out the talents embedded in the students. The committee aims to organise

### **CULTURAL**

- a. Singing and Dance Competitions
- b. Encouraging students to participate in competitions related to art and craft (Rangoli, collage making, Mehandi designing, basket weaving and other handicrafts popular in this area).
- c. Sensitizing students to promote their local culture i.e folk dances, folk lore.

### **LITERARY**

- Debates and Symposium(Intra and Inter college)
- Quiz Competitions
- Participation of students in Display your Talent at University Level

## **COLLEGE MAGAZINE**

The college magazine will be published from the current Academic session to provide an excellent opportunity for our students to express their views & enhance their literary skills.

## **COLLEGE DISCIPLINE COMMITTEE**

The College administration is very particular in observing strict discipline in the campus, violation of which shall warrant punishments for which the college has constituted rotational discipline committees involving active participation of all the staff members for curbing any untoward incident within the college premises and inculcating in them a sense of discipline to groom their lives to face the challenges of the outside world. The college spares no effort to inculcate especially moral discipline among the students through our experienced and dedicated staff members.

### **GENERAL RULES**

- No outsider is allowed to enter the college without a valid reason.
- If a student is absent from the college without permission for more than ten consecutive days, his/her name will be struck off from the college rolls.
- Every student attending the college shall wear the college uniform.
- Unlawful assembly of students in the college is not allowed.
- Covering walls in graffiti or sticking of posters is a cognizable offence.
- Leave application for more than one week due to sickness must be supported by Medical certificate and must invariably be attested by the guardian.
- Students resorting to unfair means in the examination are liable to be dealt with University Statues.
- A student desirous of withdrawing his/her name from the college rolls should submit an application, countersigned by the parent/guardian of the student. The withdrawal candidate shall in no case be readmitted during the same academic session.
- Any student who indulges in any indiscipline in the college shall not be eligible for any prize certificate, award or scholarship from the institution.
- Students shall not leave the college premises during the working hours except with the permission of Principal and teacher Incharge Discipline Committee.
- Ragging in any form, on or off the college Campus is a cognizable offence and the student indulging in this practice will be severely punished, which can include explanation and expulsion from the college.
- Student shall not be allowed to enter College after 2<sup>nd</sup> period.
- **Use of Mobile phones are not allowed in the college premises. Anyone found using mobile will be fined Rs. 100/- and the phone will be confiscated.**
- Students shall park their vehicle in separate parking area.



College organised a function on 03.08.2019 to inaugurate Newly constituted curricular and co curricular clubs



College organises plantation drive on 31.08.2019



College participated in 5 days youth festival Sangam-19 from 11th Oct-2019 to 15th Oct 2019



College organizes an inter-collegiate seminar on Life and Teachings of Guru Nanak Devji on 25.10.2019



National Unity day observed on 31stOct 2019 in GDC Bishnah



NSS unit of GDC Bishnah organised Poshan Abhiyaan On 28.09.2019



**Student of B.A Sem-Ist of GDC Bishnah won gold Medal under super Heavy weight in Jammu University from 04.11.2019 to 6,11,2019**



**College organizes athletic meet on 1.11.2019 on 550<sup>th</sup> Birth Anniversary of Guru Nank Dev ji**



**College organizes an inter collegiate quiz competition on 5.11.2019 on Life and preachings of Guru nanak Dev ji**



**College celebrated National Education day on 11.11.2019**



**Symposium organised by College NSS Unit on National Constitution day on 26.11.2019**



**International Mother Language Day celebrated on 20.02.2020**

**✚ A National Webinar on “Employability and Skill Gap” was Organised by GDC Bishnah in Collaboration with Counselling Cell Higher Education, UT of J&K for Students and faculty on 10<sup>th</sup> July, 2020.**

**✚ Commissioner Secretary, Higher Education Mr. Talat Parvez Rohella visited GDC Bishnah and reviewed the functioning, issues and challenges faced by the Institution on 20<sup>th</sup> August, 2020.**

## Societies and clubs in the college

### Overall Coordinators

1. Prof. Archana Bakshi
2. Dr. Alka sharma

### DEPARTMENT WISE COLLEGE FACULTY

<b>S.NO</b>	<b>Name of the Club</b>	<b>Teachers in -charge co-ordinators</b>
1	LITERARY CLUB	DR. SARITA KHAJURIA
2	CULTURAL CLUB	PROF. ANURADHA CHOUDHARY
3	ECO CLUB	DR. SANDEEP KOTWAL
4	SPORTS CLUB	DR. SEEMA JAMWAL
5	FITNESS CLUB	MS. NEENU
6	SOCIO CLUB	PROF. AMIT KUMAR SHARMA
7	RED RIBBION CLUB	PROF. MOHD. QAYOOM
8	DEBATING CLUB	PROF. BHAVAN JAMWAL
9	CAREER COUNSELLING CLUB	PROF. ASHU MANHAS
10	GRIEVANCE REDRESSAL CLUB	PROF. NASAR AHMED AND PROF. PRIYANKA MAHAJAN
11	SOCIETY FOR WOMEN EMPOWERMENT AND DEVELOPMENT	DR. SUSHMA KUMARI
12	SOCIETY FOR CREATIVE ARTS	DR. SEEMA SUDAN
13	MATHEMATICAL SOCIETIES	MS. ARTI DIGRA& MS. AFFIEFA LIYAQAT
14	SOCIETY FOR LANGUAGE PROMOTION	MS. MONIKA JAMWAL
15	ELECTORAL LITERACY AND COMPUTER LITERACY CLUB	DR. RITU DEWAN

**DR. ANURADHA PANDOH****PRINCIPAL**

- **DEPARTMENT OF ENGLISH**  
Prof. Archana Bakshi (Assoc. Prof)-HOD  
Ms. Ashu Manhas (Asst. Prof)  
Ms. Bhavana Jamwal (Asst. Prof)
- **DEPARTMENT OF HINDI**  
Dr. Seema Sudan (Assoc. Prof)-HOD
- **DEPARTMENT OF DOGRI**  
Dr.Sarita Khajuria (Asst. Prof)HOD  
Dr. Sushma Kumari (Asst. Prof)  
Ms. Shallu Rani (Asst. Prof)
- **DEPARTMENT OF URDU**  
Mr. Sudesh Kumar (Asst. Prof)-HOD  
Mr. Sunil Kumar (Asst. Prof)-HOD
- **DEPARTMENT OF EDUCATION**  
Dr. Alka Sharma (Assoc. Prof)-HOD  
Ms. Priyanka Mahajan (Asst. Prof)
- **DEPARTMENT OF POL. SCIENCE**  
Dr. Seema Jamwal (Assoc. Prof)-HOD  
Mr. Amit Kumar Sharma ( Asst.Prof)
- **DEPARTMENT OF HISTORY**  
Ms. Anuradha (Asst. Prof)-HOD
- **DEPARTMENT OF ECONOMICS**  
Mr. Mohd. Qayoom (Asst. Prof) –HOD
- **DEPARTMENT OF EVS**  
Ms. Asha Singh Asst. Prof) –HOD
- **DEPARTMENT OF PHILOSOPHY**  
Mr. Ritu Raj (Academic Arrangement)
- **DEPARTMENT OF MATHEMATICS**  
Mr. Sumit Gupta (Asst. Prof) -HOD
- **DEPARTMENT OF SPORTS**  
MS. Neenu (PTI)
- **LIBRARY**  
Ms. Arti Digra (Librarian)
- **DEPARTMENT OF BOTANY**

Ms. Suman Bala (Assoc. Prof)-HOD

- **DEPARTMENT OF ZOOLOGY**

Ms. Sheetu Raina (Asst. Prof)-HOD

- **DEPARTMENT OF PUNJABI**

Ms. Randheer Kour(Asst. Prof)-HOD

### **NON- TEACHING STAFF**

<i>Mr. Karan Singh</i>	<i>Sr. Assistant</i>
<i>Mr. Sunil Pangotra</i>	<i>Med. Assistant</i>
<i>Ms. Deepika Rani</i>	<i>Computer Assistant</i>
<i>Mr. Amit Kumar</i>	<i>Jr. Assistant</i>
<i>Mr. Bhushan Lal</i>	<i>Orderly</i>
<i>Mr. Man Dass</i>	<i>Chowkidhar</i>
<i>Mr. Rafiq Mohd</i>	<i>Sweeper</i>
<i>Ms. Bandhu Sharma</i>	<i>Computer Operator (Need Based)</i>
<i>Mrs. Neelam Kumari</i>	<i>Office Attendant (Need Based)</i>
<i>Mr. Sher Ali</i>	<i>Need Based</i>
<i>Mr. Surinder Saini</i>	<i>Need Based</i>
<i>Mr. Ashwani Raina</i>	<i>Need Based</i>
<i>Mr. Ganga Dhari</i>	<i>Need Based</i>
<i>Mr. Surjeet Kumar</i>	<i>Need Based</i>
<i>Mr. Rakesh Kumar</i>	<i>Need Based</i>
<i>Mr. Rakesh Kumar</i>	<i>Need Based (Driver)</i>

## TEACHING STAFF



## NON TEACHING STAFF

