

PROSPECTUS

**GOVT. DEGREE COLLEGE
BISHNAH**

Nurturing passion for Knowledge



**Information Brochure
-cum-
Admission Form**

2018-19

From the Principal's Desk

The College envisions to make this institution a hub of knowledge, as creator and disseminator in the field of Higher Education, by imparting quality education through innovative means & modes for enhancement of academic, professional and other competencies of our young, budding students, empowering them to face future challenges of Life, by infusing high degree of social, moral and ethical values in them, to get good responsible future citizens, leading to socio-economic development of the country to have stronger and developed New India.

Mission

- The College strives to be a symbol of quality and excellence for bringing Socio-Economic transformation in the society.
- Academic Institutions are entrusted with the responsibility of producing better human capital and its quality in turn determines status of the Nation, so efforts are being made for holistic development of the students enabling them to meet challenges of globalised world.
- The core mission of the institution is upliftment of Educational standard of Ruralities by making specific efforts towards women education.
- Introduction of New Subjects/Courses/Streams in the College with an objective to provide variety of opportunities, leading to enhancement of academic and professional competencies of its students inconsistency with market demand.
- Transformation of Knowledge from Institution to Rural Society for its economic upliftment and other well-being by adopting innovative methods and techniques.

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Staff of the College



I feel privileged to welcome the aspiring knowledge seekers to this institution of higher learning which has been generating and disseminating knowledge since over the last decade. Notwithstanding the hardships being confronted by us, we are committed in our resolve to provide and promote the quality culture in our college.

Keeping pace with the current developments in the sphere of higher education, we are also introducing the new Discipline Specific Elective Courses and Generic Courses for semester Vth and VIth under the CBCS at the undergraduate level. Other endeavours such as digitalization and revamping of the campus are efforts along with the regular e-learning programmes with the aid of multimedia tools and career counselling programmes.

we have a highly intellectual and dedicated faculty for providing our students the fundamental knowledge, foundation for lifelong learning, inter-disciplinary outlook, and confidence to excel in present global scenario. In the process of developing this college into a vibrant and dynamic institution in fitted higher education, the academic milieu will be enriched by active participation of our students in seminars, symposia, debates and discussion along with other co-curricular activities.

While striving for all-round excellence, I wish that this college measures up to the expectations of all the stake holders.

With best wishes and blessing for the upcoming session.

**Prof. K.S. Koushal
Principal**

College Profile

About the college

GDC Bishnah is about 25 kms away towards south from the main city of Jammu and covers about 137 adjoining villages having a total population of about 2.5 to 1.0 lakh approximately. The college was initiated with an encouraging strength of 159 students covering both male and female in the very first academic session 2008-09 and touched the strength of 519 over the last ten academic years.

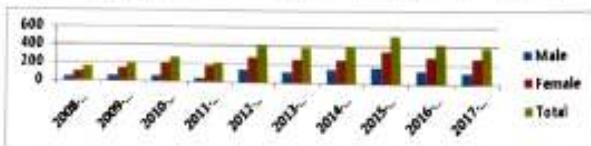
The college is presently running only Arts stream with 11 subjects covering fifteen subject combinations with emphasis on activities and conscious effort to attract and retain talented students through permanent talented



teaching faculty, regular monitoring and up-gradation of elements of infrastructure such as Library, Sports, women Development Cell, Red Ribbon Club, NCC, NSS Unit, Internet connectivity, and college website "http://www.gdebishnah.com" from where any information regarding the college can be downloaded. The college also expanded its Modern Technological & Electronic Infrastructure, by installing more computers, Generators, Smart Board, LCD projectors and presently an Inflibnet for the "globally connected entity."

Students Strength from session 2008-09

Session	Male	Female	Total
2008-2009	54	105	159
2009-2010	63	147	208
2010-2011	63	197	260
2011-2012	39	171	210
2012-2013	138	277	415
2013-2014	127	258	385
2014-2015	149	256	405
2015-2016	176	343	519
2016-2017	145	282	427
2017-2018	123	261	384



Infrastructure:

Govt. Degree College is functioning in the premises of Govt. Hr. Secondary School (Boys) Bishnah since its inception in 2008 into and its available infrastructural facility are as under:-

- (i) Lecture Rooms- 4 Nos.
- (ii) 02 Lecture Rooms from Govt. Hr. Sec. School (B), Bishnah.
- (iii) 02 Lecture Rooms from Tehsil Library.
- (iv) 02 Halls pre-fabricated in nature, by State Govt.
- (v) 01 Library/Sports room, prefabricated in nature.
- (vi) One staff room and a computer laboratory.
- (vii) A facility of Photostat machine is also available in the college for the convenience of the students.

Library

The college has a Developing library to facilitate students for extra reading. To keep the students updated with current affairs and general knowledge, the college provides a viable and regular collection of magazines, Journals, national & local newspapers. The college had installed an internet broadband connection in the library to update the knowledge of students and teaching faculty. A spectrum of wide variety of books numbering more than 4281 covering all subjects are available in the library and the subject wise detail is as under-

S. No.	Subject	No. of Books
1.	English	618
2.	Hindi	659
3.	Dogri	739
4.	Political Science	429
5.	Education	304
6.	History	263
7.	Economics	220
8.	Math	150
9.	Philosophy	213
10.	EVS	136
11.	Urdu	216
12.	Computer	19
13.	Others	312



Books are issued to the students on the production of the library-borrower-cards duly authenticated by Principal which is issued to him/her at the beginning of each academic session by the librarian. The students are required to observe the following library rules:

- ♦ The College library is open for students and staff from 9 a.m to 3 p.m on all working days. Students are allowed to get issued only two book at a time which has to be returned within 7 days failing which a fine of Rs. 1 per day is charged.
- ♦ Complete silence is to be observed in the college library.
- ♦ Students are directed to handle books properly. Anybody found misusing the library books/library journals/ magazines will be punished under rules.

- If a borrowed book is lost or spoiled, the students responsible for it will be liable to replace it or pay double the cost of the book.
- Photostat Facility:** Photostat facility is also provided in the library section of the college for the students on "No Profit No Loss basis", which shall provide the students access within the college premises at lowest possible price as fixed by the college authorities.
- The college authorities has been making all effort to modernize the library to meet the contemporary needs by involving recent technological advancements.
- Students appearing for University examination shall surrender their library card before getting roll number slips.

Identity Card

- Every student on being admitted shall be issued an identity card" which he/she will carry at all times and shall produce on demand while in college.
- The loss of identity card should be reported immediately.
- Duplicate card maybe issued after proper verification against payment of Rs. 100.
- Identity cards must be returned at the end of each session failing which an amount of Rs. 200/- shall be charged.

Internet Library & Computer Lab

The College has registered itself to the Infiblernet centre, ahmedabad, which can help students to browse through about 52,000 books and journals on the internet. The college provides the students with username and password on the production of the identity card. This shall help the student to keep pace with the ever changing & dynamic cyber world lying in front of them. The college has provided the students two computers sanctioned by National Mission on education under Information & Communication Technology. For this purpose, all are installed with broadband connections to update & increase their mental horizon in this era of sheer competition.



NSS WING

NSS unit comprising 100 volunteers is running in the college under the stewardship of experienced programme officer, for inculcating the true moral values among students and they are encouraged to participate actively in the scheme to foster love and passion for humanity, brotherhood and selfless



service for the mankind. The NSS wing is going to initiate a summer internship programme on Swachh bharat Abhiyan of 100 hours awarding 2 credits under U.G.C sponsored courses.

Red Ribbon club

The College has created a Red Ribbon Club in collaboration with J&K State AIDS Prevention & Control Society, Department of Health and Medical Education for the dissemination of information regarding the prevention of HIV and AIDS through various AIDS awareness programme instituted by the Health Department within as well as outside the college premises. This shall equip the students in particular and the society in general about the relevant information to keep them insulated from this deadly disease.



NCC WING

The National Cadet Corps in India is a voluntary organization that involves students in adventurous activities. NCC Girls unit has been allotted in the College which inculcates values of Patriotism, Leadership, courage and Discipline. NCC also helps the cadets in seeking Jobs in Police, paramilitary and defence forces.



Department of sports

The College has a department of sports and games to promote among the students the qualities of sportsmanship and to tap the nascent talent lying among the students of the area. The Department has good lot of sports material for meeting the true requirements of various sports activities in which students are continuously encouraged to participate including inter-collegiate as well national tournament/competition from time to time. Special emphasis is given to overall development personality through various practice sessions held in the college before participating in actual event. The college has produced many sports person who brought laurels by winning various sports competitions.



College spared no stone unturned to train the college youth for sports activities through the dedicated team of staff members working for the cause. The college has bagged 2 Silver, 2 Bronze Medals in women wrestling, 2 Gold Medals in Men wrestling, 2 Silver Medals in Men Athletics and Boxing in 2017-18.



Grievance cell

Grievance Cell is constituted in the college to address genuine difficulties faced by students.

Career counselling cell

A career Counselling Cell has been constituted under the dynamic supervision of the staff, aware of the contemporary changes taking place in the surrounding world of career opportunities to help the students to pursue a particular career option for their livelihood, thereby building a dynamic and confident society.



Development Centre

To strengthen gender sensitization among students and teachers, a Women Development Cell is constituted in the college. The main objective of the cell is to understand the gender as a social construct and recognize the multidimensional roles played by women. Since the college is located in the rural set up, the main focus, therefore, remains to make the women aware of their rights regarding health and literacy.

College Bus

Our college Bus provides an additional facility to the students coming from remote villages so that every student after passing 12th class get enrolled and avail the benefit of higher education with zero dropout. A committee is constituted in which the students are the part in framing modalities for the smooth functioning of this transport facility at concessional rates from College to adjoining village of Allah, Pindi, Shibuchak to make the reach of the students and safe comfortable.



Medical Dispensary

To ensure the availability of basic medical facilities for the students, a small medical Aid Dispensary is functioning under the supervision of an experienced pharmacist. This dispensary maintains a necessary stock of medicines and other related items for First Aid.

ANTI-ragging cell

As per the directions issued by the Hon'ble Supreme Court of India, University of Jammu and Department of Higher Education, an anti-ragging cell has been established in the college to curb the menace of ragging in any form, on or off the college campus by establishing it as cognizable offence. Students indulging in this practice will be severely punished, which may include expatiation and expulsion from the college.

Picnic And Subject Tour



Picnic of the college is generally organized in the first week of February. This is an academic exercise which makes the students familiar with social and cultural heritage of the adjoining areas and state. The college also organizes field trips in the subject Environmental Science to acquaint the students regarding natural environment.

Admission Process

The college offers three year Degree Programme in Bachelor of Arts, stream only, the examination of which is conducted by University of Jammu. The admission to B.A. Sem-I, III & V shall be made open on the dates notified by University of Jammu.

The application/Pre-admission form for selection is to be submitted on the prescribed Application Form attached herewith. On selection, candidates will be required to fill in the prescribed admission Form and submit it along with the required documents and admission Fee before the last date with the College Admission committee.

a) General Rules for Admission

1. A Student who has passed Higher Secondary Part II examination (class 12th) of the J&K Board of School Education or an Examination recognized as its equivalent by the University of Jammu and hailing from Jammu district is eligible for admission to B.A. Sem of three year Degree Course

- The wards of State or Central Govt. Employees posted in Jammu district can be given admission subject to availability seats.
- Students from Institutions located within the territorial jurisdiction of the University of Jammu and the University of Kashmir as residents of state will have preference in admissions over non-resident students who have passed Higher Secondary Part-II examination from Institutions falling under the Jurisdiction of J&K Board of School Education. The latter will be given admission subject to the availability seats.
- A student whose result is declared late by the State Board may be admitted as per admission statutes of Jammu University subject to the availability of seats.
- A student who is admitted to the college and completes the minimum required attendance but either fails or does not appear in the ensuing University examination, will not be considered for admission in the same class again.
- A student with a break in academic career will not be considered for admission in the college. However, the Principal may condone one year break in case of students where he feels convinced about the reasons leading to the break in studies.
- If a student after being admitted remains continuously absent for 14 days. He/she shall be removed from the college rolls and shall not be readmitted to the same class during the same year. The year so wasted shall be counted as a year of break and dealt with under appropriate clauses, if he/she presents himself/herself for readmission during the same year. The year so wasted shall be counted as a year of break and dealt with under appropriate clauses, if he/she presents himself/herself for readmission during the next year.
- No applicant for B.A. Sem-I can take up Mathematics as a subject unless he has qualified the higher Secondary Part-II or equivalent examination with Mathematics as one of the subjects.
- Change of subject is not permitted in B.A. Sem-III or B.A. Sem-V. As per GGM Science college notification the schedule for the admission to B.A. Sem. Ist session 2018-19 as under:

ADMISSION PROGRAMME	FROM	TO
Sale of Prospectus and online submission of application forms	12/06/2018	19/06/2018
Display of 1 st select list by the College		21/06/2018
Admission of 1 st select list	21/06/2018	27/06/2018
Display of 2 nd List (subject to availability of seats)		28/06/2018
Admission of 2 nd select list	28/06/2018	03/07/2018
Display of 3 rd List (subject to availability of seats)		04/07/2018
Admission of 3 rd select list	04/07/2018	10/07/2018
Last date of admission without late fee		10/07/2018
Date of admission with late fee	11/07/2018	20/07/2018
Admission with the permission of vice Chancellor		21/07/2018 to 30/07/2018

Documents required

The admission form should be accompanied by the following documents:-

A) For State Board Students:-

- Marks Card of 1st class in original and two attested photocopies.
- Provisional Certificate in original issued by the Head of the Institution in which the candidate was studying during the previous year.
- Character Certificate in original from the institution last attended.
- In case a student who has not previously attended any College or Institute as a regular student, he/she shall have to furnish a certificate of conduct signed by 1st Class Magistrate.
- Attested Photocopy of date of birth certificate.
- Three Passport size Photographs.
- Affidavit / Undertaking.
- Reserved Category certificate from the competent authority as per SRO 126 dated: 28/06/1994 in original with an attested photocopy.
- In case of private candidate a character certificate should be signed by First Class Magistrate/SHO concerned.

B) For CBSE Students:-

- Marks Card of 10th Class in original and two attested photocopies.
- Marks Card of 12th class in original and two attested photocopies.
- Provisional Certificate in original.
- Character Certificate in original from the institution last attended.
- Date of Birth certificate in original and one attested photocopy.
- Three passport size photographs.
- Affidavit / undertaking.
- Eligibility certificate.
- Migration certificate in original along with an attested copy.
- Transfer certificate in original and an attested photocopy.

Undertakings

The selected candidates are required to enclose an undertaking on plain paper duly countersigned by their parents/ guardians effect along with the application form.

1. For J&K State Board Students

- I Mr./Miss S/o/D/o Sh. R/o do hereby solemnly declare as under:
- That I am seeking admission in B.A SEM-I in Govt. Degree College Bishnah during the session 2018-19 on the basis of my merit in Higher Secondary Part-II.
 - That I have not sought admission in any Academic/Professional/Technical Govt./private Institution within or outside the state.
 - That in case I seek admission or get selected in any Academic/Professional /Technical Govt./Private Institution, I shall

immediately bring the fact to the notice of the college authorities and that I shall get myself discharged from the college, before getting myself admitted in any of the above mentioned institutions.

That I shall abide by the rules and norms of the institution in order to maintain the decorum and discipline of the institution. I further undertake that I shall not misbehave or indulge in any unlawful and anti-social activity and shall be liable to punishment up to the extent of expulsion from the college, in case I am found involved in any such activity.

Deponent

2. For Non-J&K Board Students

1. Mr / Miss S/o/D/o Sh R/o
do hereby solemnly declare that I am seeking provisional admission to class in Govt. Degree College Bishnah during the session 2018-19 on the clear understanding that my admission in the class is provisional and is subject to confirmation on the issue of the certificate of eligibility by the University under rules. If, for any reason whatsoever that University declines to issue the said certificate, my provisional admission will automatically stand cancelled.
2. That I am seeking admission on the basis of my merit in Hr. Sec. Part-II examination.
3. That I have not sought admission in any Academic/Professional/Technical Govt. /Private Institution within or outside the state.
4. That in case I seek admission or get selected in any Academic/Professional/Technical Govt./Private Institution, I shall immediately bring the fact to the notice of the college authorities and that I shall get myself discharged from the college, before getting myself admitted in any of the above mentioned institutions.
5. That I shall abide by the rules and norms of the institution in order to maintain the decorum and discipline of the institution. I further undertake that I shall not misbehave or indulge in any unlawful/anti-social activity and shall be liable to punishment up to the extent of expulsion from the college, in case I am found involved in any such activity.

Deponent

3. For Gap Cases

1. Mr. Miss S/o D/o Sh R/o
do hereby solemnly declare as under:
- That I have passed my 10+2 examination during the session As a private candidate from board.
 - That I am seeking admission in Govt. Degree College Bishnah Class during the session 2018-19, on the basis of merit.
 - That during the gap period, I was neither employed nor sought admission in any Academic/Professional/Technical Govt./Private Institution.
 - That I have not sought admission in any

Academic /Professional/Technical Govt. /Private Institution within or outside the state.

- That in case I seek admission or get selected in any Academic/Professional/Technical Govt./Private Institution, I shall immediately bring the fact to the notice of the college authorities and that I shall get myself discharged from the college, before getting myself admitted in any of the above mentioned institutions.
- That I shall abide by the rules and norms of the institution in order to maintain the decorum and discipline of the institution. I further undertake that I shall not misbehave or indulge in any unlawful and anti-social activity and shall be liable to punishment up to the extent of expulsion from the college, in case I am found involved in any such activity.

Deponent

Note:- Students who have qualified their Higher Secondary Part II examination through Non-J&K Board with one year's gap after it, are required to submit an affidavit/undertaking to the effect that he/she was neither employed nor sought admission in any academic, professional, technical Govt. or private institution during the gap period in addition to affidavit/undertaking no.2.

Anti-Ragging Undertaking [for Sem. I, III & V students] Undertaking by Parent/Guardian

- Mr. /Mrs./Ms full name of parent/guardian of full name of student with admissions/registration/employment number, having been admitted to (Name of the institution) have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions contained in the said Regulations.
- I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting, ragging, actively or passively, or being part of a conspiracy to promote ragging.
- I hereby solemnly aver and undertake that:
- My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the regulations.
- My ward will not participate in or abet propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the regulations.
- I hereby affirm that, if found guilty of ragging, my ward is liable of punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found

guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared _____ day of _____ month _____ year.

Signature of Deponent

Subject Combinations offered by the College:

The subject combinations given herein are open for option to students seeking admission in B.A. Sem. II(CBSE).

S.No	Subject				Course Code
	Name of Head (Computer)	Anyone of these			
1	English/Hindi/ Urdu/Dogri	Education	History	EVS-I	Communication English/Hindi/ Urdu/Dogri A-1
2	English/Hindi/ Urdu/Dogri	Education	Mathematics	EVS-I	Communication English/Hindi/ Urdu/Dogri A-2
3	English/Hindi/ Urdu/Dogri	Education	Political Science	EVS-I	Communication English/Hindi/ Urdu/Dogri A-3
4	English/Hindi/ Urdu/Dogri	Education	Philosophy	EVS-I	Communication English/Hindi/ Urdu/Dogri A-4
5	English/Hindi/ Urdu/Dogri	Education	Economics	EVS-I	Communication English/Hindi/ Urdu/Dogri A-5
6	English/Hindi/ Urdu/Dogri	History	Mathematics	EVS-I	Communication English/Hindi/ Urdu/Dogri A-6
7	English/Hindi/ Urdu/Dogri	History	Political Science	EVS-I	Communication English/Hindi/ Urdu/Dogri A-7
8	English/Hindi/ Urdu/Dogri	History	Philosophy	EVS-II	Communication English/Hindi/ Urdu/Dogri A-8
9	English/Hindi/ Urdu/Dogri	History	Economics	EVS-I	Communication English/Hindi/ Urdu/Dogri A-9

10	English/Hindi/ Urdu/Dogri	Mathematics	Political Science	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-10
11	English/Hindi/ Urdu/Dogri	Mathematics	Philosophy	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-11
12	English/Hindi/ Urdu/Dogri	Mathematics	Economics	EVS-II	Communication English/Hindi/ Urdu/Dogri	A-12
13	English/Hindi/ Urdu/Dogri	Political Science	Philosophy	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-13
14	English/Hindi/ Urdu/Dogri	Political Science	Economics	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-14
15	English/Hindi/ Urdu/Dogri	Philosophy	Economics	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-15

Detail of fee structure for admission of B. A. SEM - i, III & v for the academic session 2018-19

S. No.	Name of Funds	Amount
1.	Admission Fee	40
2.	Stationery Fund	15
3.	Magazine Fund	80
4.	Student Aid Fund	100
5.	Student Service Fund	30
6.	Medical Aid Fund	30
7.	Pool Fund	1050
8.	Building Maintenance Fund	165
9.	Furniture Fund	70
10.	Games Fund	120
11.	Miscellaneous Fund	60
12.	Excursion/Seminar/Cultural Fund (30+30)	120
13.	Motor Vehicle Fund	60
14.	Reading Room Fund	50
15.	Identity Card Fund	50
16.	Relief Fund	10
17.	Red Cross Fund	30
18.	Social Activity Fund	30
20.	EDUSAT HUB FUND	25
21.	EVS	185
TOTAL		2445

UNIVERSITY FUND	
20.	Examination Development Fee
21.	University R/R Fee
22.	University Sports Fee
23.	Examination form Fee
24.	University Resource Mobilization Fund
25.	University Digitalization Fund
26.	University Cultural Fee
27.	University Corpus Fee
28.	University DIQA Fund
29.	Maintenance of Service Fee/Desk Fee
30.	University Examination
31.	NISF Fee
TOTAL	
	3040
Insurance	
	50
G. TOTAL = 2440+3040+50=5530	

Note:-

In case of B.A. Sem (III, IV, V & VI) R/R fee is not chargeable.

The above fee structure may be subject to change as per University of Jammu, Government notification enforce for the session 2018-19.

Eligibility fee extra for CBSE students.

Rs. 810/-

NOTE:-

1) The admission Fee is non-refundable.

2) Subject combination once opted will not be changed.

Insurance Policy

Every student of the college is insured in case of an accident. For this a premium of Rs. 50/- is payable at the time of admission.

2018-19

Academic Calendar

Class work of first Semester

16th July 2018 to 31st of October

Conduct of Assessment test

Last week of August

First Sem University Examination

2nd week of November

Class work of second semester

1st week of December to 31st of March

Conduct of Assessment test

2nd week of April Onwards.

The above mentioned dates may change depending upon the notification issued by the university from time to time.

Holi Break Two days preceding Holi

Diwali Break Three days, one day before and one day after Diwali

Winter Break 26th December to 4th January

Evaluation system of the College

Examination aims at evaluating and judging student's knowledge in a specific time frame and analyzing whether students have gone through a certain course of study satisfactorily. Test enables, the teacher to know how well students have understood the subject. Teacher's dedication towards his profession is judged through examination and the efforts of teachers are awarded when students pass in the examination.

The evaluation process of all classes are strictly observed and conducted as per the university norms and it is carried out by the examination committee of the college under the supervision of the Head of the institution. The examination committee of the college works on following lines:

- a) It frames a consolidated date sheet of Internal Examination of all classes, gets the question papers (two sets) prepared from teacher concerned and gets one selected for test strictly as per university pattern.
- b) Committee also facilitates the process of the smooth conduct of the internal practical tests carried out by the respective Departments.
- c) At the end of the session, internal assessment awards of theory and practical along with the awards of attendance of every student after its checking by the inspection team appointed by the university are tabulated on award roll sheets for its onward transmission to the controller of examination, University of Jammu.
- d) College examination cell strictly maintain the sanctity of the annual university examinations.

Examination

The semester/annual examination in each course is conducted by the University of Jammu in March/April/May. College has three Examination Centres with the intake capacity of 350 students only.

Marks for Internal Assessment Test

1) In case of Semester System

- (a) In theory 20% of total marks of each subject are assigned for internal assessment tests. These marks are spread in the form of one home assignment and class test of 10 marks each and students are required to attain minimum 75% attendance in theory so as to become eligible for university final examinations.

In Case of Annual System

- (b) 20% of total marks for each theory paper in a subject are reserved for internal assessment test each subject carries 15 marks assigned through two class tests each of 7.5 marks each and remaining 5 marks are calculated on the basis of the regularity of the attendance. The marks for attendance are awarded on the basis of the following scale:-

Up to 75% of the total number of attendance	Zero
Above 75% to 80% of the total number of attendance	40%
Above 80% to 85% of the total number of attendance	50%
Above 85% to 90% of the total number of attendance	60%
Above 90% to 100% of the total number of attendance	100%

- 2) Student obtaining attendance less than 75% of the total lecture delivered will be debarred from appearing university semester examination.
- 3) Similarly, in practical 50% of the total marks are with the teacher who evaluates the student's performance in the laboratory. These marks are spread over in the form of 05 marks for attendance, 08 marks for internal practical test and 12 marks are for daily evaluation of the students by the teacher in the form of .
- 4) Students are required to perform at least 15 Practicals and must gained minimum of 75% of attendance out of total lectures delivered by the teacher.

Certificates issued to the outgoing students

An outgoing student may obtain the following certificate from the college:-

- a. Provisional Certificate.
- b. Character Certificate.
- c. College leaving Certificate (if student leaves in mid-session)
- d. Certificate of having appeared in the University Examination.

Scholarship & Financial Assistance:- Scholarships are granted by social welfare dept. And other agencies to the students belonging to following categories:-

1. Scheduled caste /Scheduled tribe scholarship.
2. Backward caste scholarship.
3. National / Merit cum Means scholarship.
4. College provides financial assistance to students belonging to economically/Backward / broken families/physical handicapped/ Orphan students.

The Grant & Continuance of the scholarship is subject to the following conditions:-

1. Regular Attendance.
2. Satisfactory Conduct.
3. Production of Income Certificate, Other Certificates as & when required.
4. Attested copy of State Subject Certificate.
5. Applications for the grant of the scholarship are duly scrutinized by a committee of teachers who recommend the deserving cases to the Principal.

Students applying for the Scholarships are required to submit the following particulars:

1. Father's/Guardians name and occupation.
2. Certificate of Income of the Father/Guardian.
3. Attested copy of State Subject certificate.
4. Testimonial, if any.
5. The income certificate of the Father/Guardian should be issued & certified by the revenue officer not less than the rank of a Tehsildar. Scholarship of students who don't show satisfactory academic progress will be reduced or stopped as the case may be.

General Rules to be followed after admission

Uniform for Boys & Girls

For Unmarried	Plain white Salwar, Kameej, Dupatta and Black Shoes
For Engaged	Plain white Salwar, Kameej, Pink Dupatta and Black Shoes
For Married	Pink Salwar, Kameej and Dupatta
For Boys	Black Trousers, White Shirt and Black Shoes
During Winter	Black Sweater with Uniform

Co-Curricular Activities during the Session 2017-18

The College is trying its best to carve not a niche for itself in the academic world. Modest but sustainable initiatives have been taken over the last ten years of its establishment. Various co-curricular activities are also being carried out by the college, besides undertaking a keen and disciplined routine class-work to instil among students habit of knowledge acquisition. Some of these co-curricular activities are:-

- Organizing guest lecturers in various subjects.
- Organizing classes for weaker students.
- Additional classes for weaker students.
- Imparting moral-cum-value oriented education to the students.
- Organizing various competitions to explore the hidden talent of students.
- Encouraging students by way of awards, Recognitions, certificates etc.
- Giving freedom to students to elect Students Council for effective participation in managerial decision.
- Organizing education and subject tour and Picnics which help student to discover new dimensions knowledge.
- Special focus is laid to Cultural, Literary, Fine arts, sports and games activities for all round grooming of students personality.
- Organising special lectures on computer education & career counselling & about the book resources on internet like inflib-net facility etc.



College Magazine

The college magazine will be published from the current Academic session to provide an excellent opportunity for our students to express their views & enhance their literary skills.

College Discipline Committee

The College administration is very particular in observing strict discipline in the campus. Violation of which shall warrant punishments for which the college has constituted rotational discipline committees involving active participation of all the staff members for curbing any untoward incident within the college premises and inculcating in them a sense of discipline to groom their lives to face the challenges of the outside world. The college spares no effort to inculcate especially moral discipline among the students through our experienced and dedicated staff members.

General Rules

- No outsider is allowed to enter the college without a valid reason.
- If a student is absent from the college without permission for more than ten consecutive days, his/her name will be struck off from the college rolls.
- Every student attending the college shall wear the college uniform.
- Unlawful assembly of students in the college is not allowed.
- Covering walls in graffiti or sticking of posters is a cognizable offence.
- Leave application for more than one week due to sickness must be supported by Medical certificate and must invariably be attested by the guardian.
- Students resorting to unfair means in the examination are liable to be dealt with University Statutes.
- A student desirous of withdrawing his/her name from the college rolls should submit an application, countersigned by the parent/guardian of the student. The withdrawal candidate shall in no case be readmitted during the same academic session.
- Any student who indulges in any indiscipline in the college shall not be eligible for any prize certificate, award or scholarship from the institution.
- Students shall not leave the college premises during the working hours except with the permission of Principal and teacher incharge Discipline Committee.
- Ragging in any form, on or off the college Campus is a cognizable offence and the student indulging in this practice will be severely punished, which can include explanation and expulsion from the college.
- Student shall not be allowed to enter College after 2nd period.
- **Use of Mobile phones are not allowed in the college premises. Anyone found using mobile will be fined Rs. 100/- and the phone will be confiscated.**
- Students shall park their vehicle in separate parking area.

Department wise College faculty

PROF. K.S. KOUSHAL PRINCIPAL

DEPARTMENT OF ENGLISH

Dr. Akss (Asst. Prof) HOD
Ms. Ashu Manhas (Asst. Prof)
Ms. Moni Mehra (Asst. Prof)
Ms. Bhavana Jamwal (Asst. Prof)

DEPARTMENT OF HINDI

Dr. Seema Sudan (Assoc. Prof)-HOD

DEPARTMENT OF DOGRI

Dr. Sarita Khajuria (Asst. Prof) HOD
Dr. Sushma Kumari (Asst. Prof)

DEPARTMENT OF URDU

Mr. Nasar Ahmed (Asst. Prof)-HOD

DEPARTMENT OF EDUCATION

Dr. Alka Sharma (Assoc. Prof)-HOD
Ms. Swati Bhagat (Asst. Prof)
Ms. Priyanka Mahajan (Asst. Prof)

DEPARTMENT OF POL. SCIENCE

Dr. Seema Jamwal (Assoc. Prof)-HOD
Mr. Amit Kumar Sharma (Asst. Prof)

DEPARTMENT OF HISTORY

Ms. Anuradha (Asst. Prof)-HOD

DEPARTMENT OF EVS

Ms. Preeti Dogra (Asst. Prof)-HOD

DEPARTMENT OF PHILOSOPHY

Dr. Afiefa Liyagat (Academic Arrangement)

DEPARTMENT OF ECONOMICS

Dr. Mohammad Qayoom (Asst. Prof)

DEPARTMENT OF MATHEMATICS

Mr. Dhiraj Singh (Academic Arrangement)

DEPARTMENT OF SPORTS

Mr. Shahjad Ali (PTI)

LIBRARY

Ms. Arti Digna (Librarian)

NON- TEACHING STAFF

Mr. Karan Singh	Sr. Assistant
Ms. Deepika Rani	Computer Assistant
Mr. Sunil Pangotra	Med. Assistant
Mr. Kewal Krishan	Library Assistant
Mr. Pawan Kumar	Jr. Assistant
Mr. Bhushan Lal	Orderly
Mr. Rajinder Kumar	Orderly
Mr. Chanan Lal	Lab. Bearer
Mr. Yousaf Hussain	Gardener
Mr. Man Dass	Chowkidhar
Mr. Rafiq Mohd	Sweeper
Ms. Bandhu Sharma	Computer Operator (Need Based)
Mrs. Neelam Kumar	Office Attendant (Need Based)
Mr. Sher Ali	Need Based
Mr. Surinder Saini	Need Based
Mr. Ashwani Raina	Need Based
Mr. Ganga Dhari	Need Based
Mr. Surjeet Kumar	Need Based
Mr. Rakesh Kumar	Need Based
Mr. Rakesh Kumar	Need Based (Driver)
Ms. Jyoti Devi	Need Based



Student delivering speech on Hindi Pakhwara



College in collaboration with NGO celebrating
Beti Bachao Beti Padao



NSS Unit organises Symposium
on Beti Bachao Beti Padao



Anti Drug Campaign held in the
College by JK Police



Plantation Drive in College



Teacher's day celebration in College



Students of Different Colleges Participating in
Intercollegiate Slogan Writing Competition and
Symposium held on International women's day
in the College



College students Participating in
National Anthem on Republic day.



Students Staff participation in Run For Unity



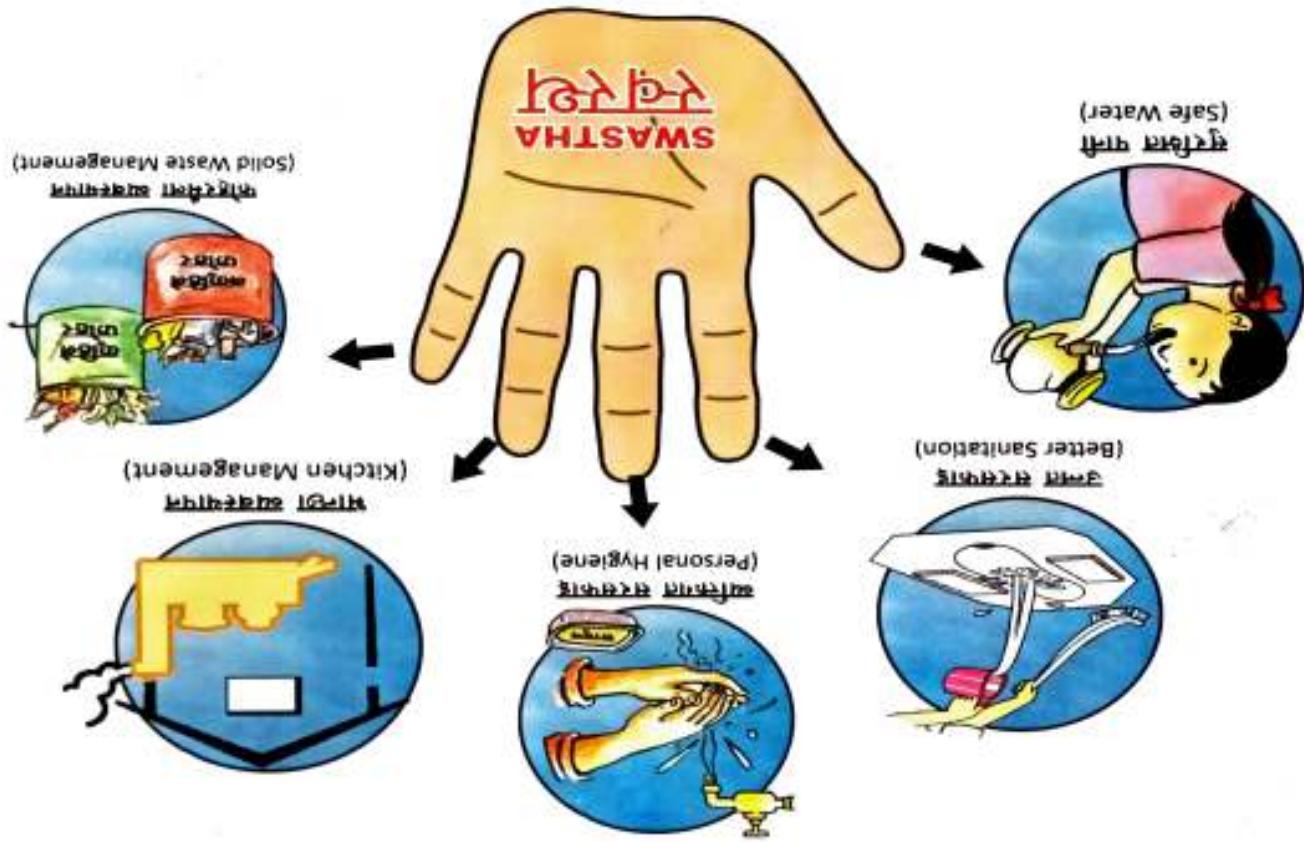
Silver Medal winner in Inter Collegiate Boxing
Competition held at University of Jammu



NSS Unit Celebrates world water day



Farewell Function in the College



Our Mission
Swachh Bharat

GOVT. DEGREE COLLEGE

BISHNAH

Nurturing Passion for Knowledge



PROSPECTUS

Information Brochure

-cum-

Admission Form

2019-20

Vision

The College envisions to make this institution a hub of knowledge, as creator and disseminator in the field of Higher Education, by imparting quality education through innovative means & modes for enhancement of academic, professional and other competencies of our young budding students, empowering them to face future challenges of Life, by infusing high degree of social, moral and ethical values in them, to get good responsible future citizens, leading to socio-economic development of the country to have stronger and developed New India.

Mission

- ★ The College strives to be a symbol of quality and excellence for bringing Socio-Economic transformation in the society.
- ★ Academic Institutions are entrusted with the responsibility of producing better human capital and its quality in turn determines status of the Nation, so efforts are being made for holistic development of the students enabling them to meet challenges of globalised world.
- ★ The core mission of the institution is upliftment of Educational standard of Ruralities by making specific efforts towards women education.
- ★ Introduction of New Subjects/Courses/Streams in the College with an objective to provide variety of opportunities, leading to enhancement of academic and professional competences of its students inconsistency with market demand.
- ★ Transformation of Knowledge from Institution to Rural Society for its economic upliftment and other well-being by adopting innovative methods and techniques.

Phone No. 01923-236060,
Mobile No. 94192-02845.
Fax No. 01923-236060.

E-mail:-gdcbishnah@gmail.com
College Website:- www.gdcbishnah.com

From the Principal's Desk



I feel privileged to welcome the aspiring knowledge seekers to this institution of higher learning which has been generating and disseminating knowledge since more than the last decade. Notwithstanding the hardships being confronted by us, we are committed in our resolve to provide and promote the quality culture in our college.

Keeping pace with the current developments in the sphere of higher education, we have introduced the new ability enhancement, skill enhancement courses, Discipline Specific Elective Courses and Generic Courses from semester Ist, to VIth under the CBCS at the undergraduate level. Other endeavours such as digitalization and revamping of the campus are efforts along with the regular e-learning programmes with the aid of multimedia tools and career counselling programmes.

The College have a highly intellectual and dedicated faculty for providing our students the fundamental knowledge, foundation for lifelong learning, interdisciplinary outlook, and confidence to excel in present global scenario. In the process of developing this college into a vibrant and dynamic institution in fitted higher education, the academic milieu will be enriched by active participation of our students in seminars, symposia, debates and discussion along with other co-curricular activities.

The College has established various clubs and Societies i.e. Literary Club, Cultural Club, Eco- Club, Sports Club, Red Ribbon Club, Fitness Club, Debating

Club, Grievances Redressal Club, Electoral Literacy and Computer Literacy Club, Socio Club, Career counselling, Society for women development and Empowerment, Mathematical Society, Society for language promotion, Society for creative arts where students are being provided opportunities to show their hidden talent in various aspects of life and display their creativity in addition to their regular class work.

The college has also established Women Development Cell, Mathematical Society, Society for Language promotions, Society for Creative Hours, Career Counselling Cell to provide equal opportunities both for male and female students of the college for their career advancement and all round development. The college has also NSS and NCC units which helps the students in their career building capacities, in addition to learning the art of selfless service to humanity, in particular, and nation in general.

To make the institution transparent and accountable, the process of online submission of scholarship forms by the students on National Portal, and all other transactions will be completely done in online mode during current academic session.

Dear students, youth is the asset of the nation. Destiny of a nation depends upon its healthy, intelligent and upright youth. In the words of Dr. A.P.J. Abdul Kalam, "Courage to think different, courage to invent, courage to discover the impossible, courage to travel into an unexplored path, courage to share the knowledge, courage to remove pain, courage to reach the unreached, courage to combat problems and succeed are the unique qualities of youth." Majority of the parents are of the opinion that their dues towards children is putting them in very expensive institutions, making huge money for them, constructing multi-tiered buildings for their future residence and storing more and more material for their comforts. For this purpose, they do a lot of labour and consume maximum time for earning more and more money by using both justified and unjustified means. Under such circumstances, one can easily guess what kind of character/ behaviour is built in these children. Of course, parents are great gift of God for these children. No shadow is better than the shadow of parents, no company is better than the company of parents, no advice is better than the advice of the parents and no blessing is better than the blessings of the parents. I am sure that a child in company of his/her parents after school/college hours cannot be a spoilt child.

While striving for all-round excellence, I wish that this college measures up to the expectations of all the stakeholders.

With best wishes and blessing for the upcoming session.

Prof. K.S. Koushal
Principal

COLLEGE PROFILE

About the college

GDC Bishnah is about 25 kms away towards south from the main city of Jammu and covers about 137 adjoining villages having a total population of about 2.5 to 3.0 lakh, approximately. The college was initiated with an encouraging strength of 159 students covering both male and female in the very first academic session 2008-09 and touched the strength of 519 over the last ten academic years.

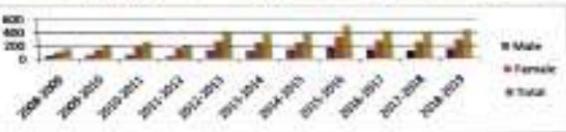
The college is presently running only Arts streams with 11 subjects covering fifteen subject combinations with emphasis on activities and conscious effort to attract and retain talented students through permanent talented



teaching faculty, regular monitoring and up-gradation of elements of infrastructure such as Library, Sports, women Development Cell, Red Ribbon Club, NCC, NSS Unit, Internet connectivity, and college website "<http://www.gdcbishnah.com>", from where any information regarding the college can be downloaded. The college also expanded its Modern Technological & Electronic Infrastructure, by installing more computers, Generators, Smart Board, LCD Projectors and presently an InfraNet for the "globally connected entity."

Student Strength from session 2008-09

Sessions	Male	Female	Total
2008-2009	54	105	159
2009-2010	65	147	212
2010-2011	63	197	260
2011-2012	99	171	270
2012-2013	138	277	415
2013-2014	127	258	385
2014-2015	149	256	405
2015-2016	176	343	519
2016-2017	145	282	427
2017-2018	123	261	384
2018-2019	145	297	442



INFRASTRUCTURE:-

Govt. Degree College is functioning in the premises of Govt. Hr. Secondary School (Boys) Bishnah since its inception in 2008 into and its available infrastructural facility are as under:-

- (i) LECTURE ROOMS - 4 NOS.
- (ii) 02 Lecture Rooms from Govt. Hr. Sec. School (B), Bishnah.
- (iii) 02 Lecture Rooms from Tehsil Library.
- (iv) 02 Halls pre-fabricated in nature, by State Govt.
- (v) 01 Library/Sports room, prefabricated in nature.
- (vi) One staff room and a computer laboratory.
- (vii) A facility of Photostat machine is also available in the college for the convenience of the students.

LIBRARY

The college has a Developing library to facilitate students for extra reading. To keep the students updated with current affairs and general knowledge, the college provides a viable and regular collection of magazines, Journals, national & local newspapers. The college had installed an internet broadband connection in the library to update the knowledge of students and teaching faculty. A spectrum of wide variety of books numbering more than 4569 covering all subjects are available in the library and the subject wise detail is as under:-

S. No.	Subject	No. of Books
1.	English	633
2.	Hindi	752
3.	Degri	741
4.	Political Science	406
5.	Education	319
6.	History	330
7.	Economics	241
8.	Math	173
9.	Philosophy	192
10.	EVS	168
11.	Urdu	288
12.	Computer	19
13.	Sociology	27
14.	Career Counselling	47
15.	Library Sciences	04
16.	Others	229



Books are issued to the students on the production of the library-membership-cards duly authenticated by Principal which is issued to him/her at the beginning of each academic session by the librarian. The students are required to observe the following library rules:

- The College library is open for students and staff from 9 a.m to 3 p.m on all working days. Students are allowed to get issued only two book at a time which has to be returned within 7 days failing which a fine of Rs. 1 per day is charged.
- Complete silence is to be observed in the college library.
- Students are directed to handle books properly. Anybody found misusing the library books/library journals/magazines will be punished under rules.

- If a borrowed book is lost or spoiled, the student is responsible for it will be liable to replace it or pay double the cost of the book.
- Photostat Facility: Photostat facility is also provided in the library section of the college for the students on "No Profit No Loss basis", which shall provide the students access within the college premises at lowest possible price as fixed by the college authorities.
- The college authorities has been making all effort to modernize the library to meet the contemporary needs by involving recent technological advancements.
- Students appearing for University examination shall surrender their library card before getting toll number slips.

IDENTITY CARD

1. Every student on being admitted shall be issued an identity card" which he/she will carry at all times and shall produce on demand while in college.
2. The loss of identity card should be reported immediately.
3. Duplicate card maybe issued after proper verification against payment of Rs. 100.
4. Identity cards must be returned at the end of each session failing which an amount of Rs. 200/- shall be charged.

INTERNET LIBRARY & COMPUTER LAB

The College has registered itself to the INFLIBNET CENTRE, AHMEDABAD, which can help students to browse through books and journals on the internet. The college provides the students with username and password on the production of the identity card. This shall help the student to keep pace with the ever changing & dynamic cyber world lying in front of them. The college has provided the students two computers sanctioned by National Mission on education under Information & Communication Technology. For this purpose, all are installed with broadband connections to update & increase their mental horizon in this era of sheer competition.



NSS WING

NSS unit comprising 100 volunteers is running in the college under the stewardship of experienced programme officer Mr. Amit Kumar Shanna, for inculcating the true moral values among students and they are encouraged to participate actively in the scheme to foster love and passion for humanity, brotherhood and selfless service for the mankind.



RED RIBBON CLUB

The College has created a Red Ribbon Club in collaboration with M/o State AIDS Prevention & Control Society, Department of Health and Medical Education for the dissemination of information regarding the prevention of HIV and AIDS through various AIDS awareness programme initiated by the Health Department within as well as outside the college premises. This shall equip the students in particular and the society in general about the relevant information to keep them insulated from this deadly disease.



NCC WING

The National Cadet Corps in India is a voluntary organization that involves students in adventurous activities. NCC Girls unit has been allotted to the College which instillates values of Patriotism, Leadership, courage and Discipline. NCC also helps the cadets in seeking jobs in Police, paramilitary and defence forces.



DEPARTMENT OF SPORTS

The College has a department of sports and games to promote among the students the qualities of sportsmanship and to tap the latent talent lying among the students of the area. The Department has good lot of sports material for meeting the requirements of various sports activities in which students are continuously encouraged to participate including inter-collegians as well national tournament/competition from time-to-time. Special emphasis is given to overall development personality through various practice sessions held in the college before participating in annual event. The college has produced many sports person who brought laurels by winning various sports competitions. College spared no stone to train the college youth for sports activities through the dedicated team of staff members working for the cause. The college has bagged 1 Gold Medals in women wrestling and 1 Silver medal in men's Boxing competition in 2018-19.



Societies and Clubs in the College

The College has constituted some additional clubs and societies in order to explore the hidden potential and talents of the students. The aim of these clubs is to inculcate in young minds the leadership qualities, quality of team spirit, a break from the studies to have fun, learning networking opportunities and practical experience of the skills learnt in the classroom.

Sl No	Name of the Club
1	LITERARY CLUB
2	CULTURAL CLUB
3	ECO CLUB
4	SPORTS CLUB
5	FITNESS CLUB
6	SOCIO CLUB
7	RED RIBBON CLUB
8	DEBATING CLUB
9	CAREER COUNSELLING CLUB
10	GRIEVANCE REDRESSAL CLUB
11	SOCIETY FOR WOMEN EMPOWERMENT AND DEVELOPMENT
12	SOCIETY FOR CREATIVE ARTS
13	MATHEMATICAL SOCIETY
14	SOCIETY FOR LANGUAGE PROMOTION
15	ELECTORAL LITERACY AND COMPUTER LITERACY CLUB

GRIEVANCE CELL

Grievance Cell has been constituted in the college under the chairmanship of principal and headed by the senior faculty Dr. Seema Jamwal Associate Professor of Political Science to address all kind of complaints, problems and difficulties faced by students.

CAREER COUNSELLING CELL

A Career Counselling Cell has been constituted under the dynamic supervision of the staff, aware of the contemporary changes taking place in the surrounding world of career opportunities to help the students to pursue a particular career option for their livelihood, thereby building a dynamic and confident society.



DEVELOPMENT CENTRE

To strengthen gender sensitization among students and teachers, a Women Development Cell is constituted in the college.



The main objective of the cell is to understand the gender as a social construct and recognize the multidimensional roles played by women. Since the college is located in the rural set up, the main focus, therefore, remains to make the women aware of their rights regarding health and literacy.

COLLEGE BUS

Our college Bus provides an additional facility to the students coming from remote villages so that every student after passing 12th class get enrolled and avail the benefit of higher education with zero dropout. A committee is constituted in which the students are the part in framing modalities for the smooth functioning of this transport facility at concessional rates from College to adjoining village of Allah, Pindi, Shabchak to make the reach of the students and safe comfortable.



MEDICAL DISPENSARY

To ensure the availability of basic medical facilities for the students, a small medical Aid Dispensary is functioning under the supervision of an experienced pharmacist Mr. Sunil Kumar. This dispensary maintains a necessary stock of medicines and other related items required for First Aid.

ANTI-RAGGING CELL

As per the provisions of the state anti-ragging law, the ragging is completely banned and whosoever, directly or indirectly commits or participate in or abets or propagates ragging within or outside any education institution will, on conviction, be punished with imprisonment for a term which may extend to two years or fine or both. Also as per the directions issued by the Hon'ble Supreme Court of India, University of Jammu and Department of Higher Education Department (J&K), an anti-ragging cell has been established in the college to curb the menace of ragging in any form, on or off the college campus by establishing it as cognizable offence. Students indulging in this practice will be severely punished, which can include explanation and expulsion from the college.

PICNIC AND SUBJECT TOUR

Picnic of the college is generally organized in the first week of February. This is an academic exercise which makes the students familiar with social and cultural heritage of the adjoining areas and state. The college also organizes field trips in the subject Environmental Science to acquaint the students regarding natural environment.



ADMISSION PROCESS

The college offers three year Degree Programme in Bachelor of Arts, stream only., the examination of which is conducted by University of Jammu. The admission to B.A. Sem-I, III & V shall be made open on the dates notified by University of Jammu.

The application/Pre-admission form for selection is to be submitted on the prescribed Application Form attached herewith. On selection, candidates will be required to fill in the prescribed admission Form and submit it along with the required documents and admission Fee before the last date with the College Admission committee in person.

- a) General Rules for Admission
1. Admission is opened to every state subject and children of Central Govt. Employees posted in J&K State.
2. A Student who has passed Higher Secondary Part II examination (class 12th) of the J&K Board of School Education or an Examination recognized as its equivalent by the University of Jammu and hailing from Jammu district is eligible for admission to B.A. Sem-I of three year Degree Course.
3. Students from Institutions located within the territorial jurisdiction of the University of Jammu and the University of Kashmir as residents of state will have preference in admission over non-resident students who have passed Higher Secondary Part-II examination from Institutions falling under the Jurisdiction of J&K Board of School Education. The latter will be given admission subject to the availability of seats.
4. A student whose result is declared late by the State Board may be admitted provisionally as per admission statutes of Jammu University subject to the availability of seats.
5. A student who is admitted to the college and completes the minimum required attendance but either fails or does not appear in the ensuing University examination, will not be considered for admission in the same class again.
6. A student with a break in academic career will not be considered for admission in the college. However, the Principal may condone one year break in case of students where he feels convinced about the reasons leading to the break in studies.
7. If a student after being admitted remains continuously absent for 14 days He/she shall be removed from the college rolls and shall not be readmitted to the same class during the same year. The year so wasted shall be counted as a year of break and dealt with under appropriate clauses, if he/she presents himself/herself for readmission during, the same year or next year.
8. No applicant for B.A. Sem-I can take up Mathematics as a subject unless he has qualified the Higher Secondary Part II or equivalent examination with Mathematics as one of the subjects.
9. Change of subject is not permitted in B.A. Sem-III or B.A. Sem-V.

As per GJM Service college notification the schedule for the admission in B.A. Sem- 1st session 2018-19 is as under:-

ADMISSION PROGRAMME	FROM	TO
Sale of Prospectus and Receipt of application form in respective college	10/06/2019	14/06/2019
Display of 1 st select list by the College		20/06/2019
Admission of 1 st select list	20/06/2019	24/06/2019
Display of 2 nd List (subject to availability of seats)		25/06/2019
Admission of 2 nd select list	25/06/2019	27/06/2019
Display of 3 rd List (subject to availability of seats)		28/06/2019
Last date of admission without late fee		29/06/2019
Date of admission with late fee	1/07/2019	18/07/2019
Admission with the permission of vice Chancellor	11/07/2019	20/07/2019

DOCUMENTS REQUIRED

The admission form should be accompanied by the following documents:-

A) FOR STATE BOARD STUDENTS:-

- Marks Card of 12th class in original and two attested photocopies.
- Provisional Certificate in original issued by the Head of the Institution in which the candidate was studying during the previous year.
- Character Certificate in original from the institution last attended.
- In case a student who has not previously attended any College or Institute as a regular student, he/she shall have to furnish a certificate of conduct signed by 1st Class Magistrate.
- Attested Photocopy of date of birth certificate.
- Three Passport size Photographs.
- Affidavit/Undertaking.
- Reserved Category certificate from the competent authority as per SRO 126 dated: 28/06/1994 in original with an attested photocopy.
- In case of private candidate a character certificate should be signed by First Class Magistrate/SHO concerned.

B) FOR CBSE STUDENTS:-

- Marks Card of 10th Class in original and two attested photocopies.
- Marks Card of 12th class in original and two attested photocopies.
- Provisional Certificate is original.
- Character Certificate in original from the institution last attended.
- Date of birth certificate in original and one attested photocopy.
- Three passport size photographs.
- Affidavit/undertaking.
- Eligibility certificate.
- Migration certificate in original along with an attested copy.
- Transfer certificate in original and an attested photocopy.

The selected candidates are required to enclose an undertaking on plain paper duly countersigned by their parents/guardians effecting along with the application form.

1. For J&K State Board Students

I Mr./Miss S/o/D/o Sh. R/o do hereby solemnly declare as under:-

- That I am seeking admission in B.A SEM-I in Govt. Degree College Bishnah during the session 2018-19 on the basis of my merit in Higher Secondary Part-II.
- That I have not sought admission in any Academic/Professional/Technical Govt./private Institution within or outside the state.
- That in case I seek admission or get selected in any Academic/Professional/Technical Govt./Private institution, I shall immediately bring the fact to the notice of the college authorities and that I shall get myself discharged from the college, before getting myself admitted in any of the above mentioned institutions.
- That I shall abide by the rules and norms of the institution in order to maintain the decorum and discipline of the institution. I further undertake that I shall not misbehave or indulge in any unlawful/anti-social activity and shall be liable to punishment up to the extent of expulsion from the college, in case I am found involved in any such activity.

DEPONENT

2. For Non-J&K Board Students

I Mr./Miss S/o/D/o Sh. R/o do hereby solemnly declare that I am seeking provisional admission in class in Govt. Degree College Bishnah during the session 2018-19 on the clear understanding that my admission to the class is provisional and is subject to confirmation on the issue of the certificate of eligibility by the University under rules. If, for any reason whatsoever that University declines to issue the said certificate, my provisional admission will automatically stand cancelled.

- That I am seeking admission on the basis of my merit in Hr. Sec. Part-II examination.
- That I have not sought admission in any Academic/Professional/Technical Govt./Private Institution within or outside the state.
- That in case I seek admission or get selected in any Academic/Professional/Technical Govt./Private institution, I shall immediately bring the fact to the notice of the college authorities and that I shall get myself discharged from the college, before getting myself admitted in any of the above mentioned institutions.
- That I shall abide by the rules and norms of the institution in order to maintain the decorum and discipline of the institution. I further undertake that I shall not misbehave or indulge in any unlawful/anti-social activity and shall be liable to punishment up to the extent of expulsion from the college, in case I am found involved in any such activity.

DEPONENT

3. For Gap Cases

I Mr./Miss S/o/D/o Sh. R/o do hereby solemnly declare as under:-

- That I have passed my 10+2 examination during the session As a private candidate from board.
- That I am seeking admission in Govt. Degree College Bishnah in Class during the session 2018-19, on the basis of merit.

3. That during the gap period, I was neither employed nor sought admission in any Academic/Professional/Technical Govt./Private Institution.
4. That I have not sought admission in any Academic/Professional/Technical Govt./Private Institution within or outside the state.
5. That in case I seek admission or get selected in any Academic/Professional/Technical Govt./Private Institution, I shall immediately bring the fact to the notice of the college authorities and that I shall get myself discharged from the college, before getting myself admitted in any of the above mentioned institutions.
6. That I shall abide by the rules and norms of the Institution in order to maintain the decorum and discipline of the Institution. I further undertake that I shall not misbehave or indulge in any unlawful and anti-social activity and shall be liable to punishment up to the extent of expulsion from the college, in case I am found involved in any such activity.

DEPONENT

Note:- Students who have qualified their Higher Secondary Part-II examination through Non-J&K Board with one year's gap after it, are required to submit an affidavit/undertaking to the effect that he/she was neither employed nor sought admission in any academic, professional, technical Govt. or private institution during the gap period in addition to affidavit/undertaking no 2.

ANTI-RAGGING UNDERTAKING (FOR SEM. I, III & V STUDENTS)
UNDERTAKING BY PARENT/GUARDIAN

- 1) Mr./Mrs./Ms. _____ (full name of parent/guardian) of _____ (full name of student with admission/registration/enrolment number), having been admitted to _____ (Name of the institution) have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions contained in the said Circulars.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting, ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that:
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the regulations.
 - b) My ward will not participate in or abet propagate through any act of commission or omission that may be construed as ragging under clause 3 of the regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable of punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared _____ day of _____ month _____ year.

Signature of Deponent

Subject Combinations offered by the College:

The subject combinations given herein are open for option to students seeking admission in B.A. Sem. (CBCS)

Sl.No.	Subject				Course Code
	Any one of these (Compulsory)	Any one of these (Optional)	Any one of these (Optional)	Any one of these (Optional)	
1	English/Hindi/ Urdu/Dogri	Education	History	EVS-I	Communication- English/Hindi/ Urdu/Dogri
2	English/Hindi/ Urdu/Dogri	Education	Mathematics	EVS-II	Communication- English/Hindi/ Urdu/Dogri
3	English/Hindi/ Urdu/Dogri	Education	Political Science	EVS-II	Communication- English/Hindi/ Urdu/Dogri
4	English/Hindi/ Urdu/Dogri	Education	Philosophy	EVS-I	Communication- English/Hindi/ Urdu/Dogri
5	English/Hindi/ Urdu/Dogri	Education	Economics	EVS-I	Communication- English/Hindi/ Urdu/Dogri
6	English/Hindi/ Urdu/Dogri	History	Mathematics	EVS-I	Communication- English/Hindi/ Urdu/Dogri
7	English/Hindi/ Urdu/Dogri	History	Political Science	EVS-II	Communication- English/Hindi/ Urdu/Dogri
8	English/Hindi/ Urdu/Dogri	History	Philosophy	EVS-I	Communication- English/Hindi/ Urdu/Dogri
9	English/Hindi/ Urdu/Dogri	History	Economics	EVS-I	Communication- English/Hindi/ Urdu/Dogri
10	English/Hindi/ Urdu/Dogri	Mathematics	Political Science	EVS-I	Communication- English/Hindi/ Urdu/Dogri
11	English/Hindi/ Urdu/Dogri	Mathematics	Philosophy	EVS-I	Communication- English/Hindi/ Urdu/Dogri

12	English/Hindi/ Urdu/Dogri	Mathematics	Economics	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-12
13	English/Hindi/ Urdu/Dogri	Political Science	Philosophy	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-13
14	English/Hindi/ Urdu/Dogri	Political Science	Economics	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-14
15	English/Hindi/ Urdu/Dogri	Philosophy	Economics	EVS-I	Communication English/Hindi/ Urdu/Dogri	A-15

DETAIL OF FEE STRUCTURE FOR ADMISSION OF B. A. SEM - I, III & V FOR THE ACADEMIC SESSION 2019-20.

S. No.	Name of Funds	Amount
1.	Admission Fee	40/-
2.	Stationery Fund	35
3.	Magazine Fund	80
4.	Student Aid Fund	100
5.	Students Service Fund	30
6.	Medical Aid Fund	25
7.	Pool Fund	1950
8.	Building Maintenance Fund	165
9.	Furniture Fund	70
10.	Games Fund	220
11.	Miscellaneous Fund	60
12.	Excursion/Seminar/Cultural Fund	90
13.	Motor Vehicle Fund	60
14.	Reading Room Fund	50
15.	Identity Card Fund	50
16.	Relief Fund	10
17.	Red Cross Fund	70
18.	Social Activity Fund	30
19.	EDUSA/T HUB FUND	25
20.	EVS	238
TOTAL:		3398
UNIVERSITY FUND		
21.	Examination Development Fee	290
22.	University R/R Fee	360
23.	University Sports Fee	530
24.	Examination form Fee	200
25.	University Resource Mobilization Fund	120
26.	University Digitalization Fund	220
27.	University Cultural Fee	180
28.	University Corpus Fee	220

29.	University DRQA Fund	220
30.	Examination maintenance Fund	140
31.	University Examination	760
32.	NSS Fee	180
	TOTAL:-	3420
	G. TOTAL:-	3398+3420=6818
	INSURANCE	50

Note:-

In case of B.A. Sem (III, IV, V & VI) R/R fee is not chargeable.
 The above fee structure may be subject to change as per University of Jammu. Government notification enforce for the session 2019-20.
 Eligibility fee extra for CBSE students.
 Ra. 810/-

NOTE:-

- The admission Fee is non-refundable.
- Subject combination once opted for will not be changed

INSURANCE POLICY

Every student of the college is insured in case of an accident. For this a premium of Rs. 50/- is payable at the time of admission.

ACADEMIC CALENDAR

Class work of first Semester	16th July 2019 to 31st of October
Conduct of Assessment test	Last week of August
First Sem University Examination	2nd week of November
Class work of second semester	1st week of December to 31st of March
Conduct of Assessment test	2nd week of April onwards.

The above mentioned dates may change depending upon the notification issued by the university from time to time.

Holi Break	Two days preceding Holi
Diwali Break	Three days, one day before and one day after Diwali
Winter Break	26th December to 4th January

EVALUATION SYSTEM OF THE COLLEGE

Examination aims at evaluating and judging student's knowledge in a specific time frame and analyzing whether students have gone through a certain course of study satisfactorily. Test enables, the teacher to know how well students have understood the subject. Teacher's dedication towards his profession is judged through examination and the efforts of teachers are awarded when students pass in the examination.

The evaluation process of all classes are strictly observed and conducted as per the university norms

and it is carried out by the examination committee of the college under the supervision of the Head of the institution. The examination committee of the college works on following lines:

- (i) It frames a consolidated date sheet of Internal Examination of all classes, gets the question papers (two sets) prepared from teacher concerned and gets one selected for test directly as per university pattern.
- (ii) Committee also facilitates the process of the smooth conduct of the internal practical tests carried out by the respective Departments.
- (iii) At the end of the session, internal assessment awards of theory and practical along with the awards of attendance of every student after its checking by the inspection teams appointed by the university are tabulated on award roll sheets for its onward transmission to the controller of examination, University of Jammu.
- (iv) College examination cell strictly maintains the sanctity of the annual university examinations.

EXAMINATION

The semester annual examination in each course is conducted by the University of Jammu in March/April/May. College has three Examination Centres with the intake capacity of 350 students only.

MARKS FOR INTERNAL ASSESSMENT TEST

- (i) In case of Semester System:
 - (a) In theory 20% of total marks of each subject are assigned for internal assessment tests. These marks are spread in the form of one home assignment and class test of 10 marks each and students are required to attain minimum 75% attendance in theory so as to become eligible for university final examinations.
 - (b) 20% of total marks for each theory paper in a subject are reserved for internal assessment test each subject carries 15 marks assigned through two class tests each of 7.5 marks each and remaining 5 marks are calculated on the basis of the regularity of the attendance. The marks for attendance are awarded on the basis of the following scale:

Up to 75% of the total number of attendance	Zero
Above 75% to 85% of the total number of attendance	40%
Above 85% to 95% of the total number of attendance	60%
Above 95% to 100% of the total number of attendance	80%
Above 100% of the total number of attendance	100%

- 2) Student obtaining attendance less than 75% of the total lecture delivered will be debarred from appearing university semester examination.
- Similarly, in practical 50% of the total marks are with the teacher who evaluates the student's performance in the laboratory. These marks are spread over in the form of 05 marks for attendance, 04 marks for internal practical test and 12 marks are for daily evaluation of the students by the teacher in the form of C, B & A.
- Students are required to perform at least 15 Practical's and must gained minimum of 75% of attendance out of total lectures delivered by the teacher.

CERTIFICATES ISSUED TO THE OUTGOING STUDENTS

An outgoing student may obtain the following certificate from the college:

- (i) Professional Certificate.
- (ii) Character Certificate.
- (iii) College Leaving Certificate (if student leaves in mid-session).
- (iv) Certificate of having appeared in the University Examinations.

SCHOLARSHIP & FINANCIAL ASSISTANCE:-

Scholarships are granted by social welfare deptt. And other agencies to the students belonging to following categories:-

1. Scheduled caste/Scheduled tribe scholarship.
2. Backward caste scholarship.
3. National Merit cum Means scholarship.
4. College provides financial assistance to students belonging to economically backward families/physical handicapped/Orphan students.

The Grant & Disbursement of the scholarship is subject to the following conditions:-

1. Regular Attendance.
2. Satisfactory Conduct.
3. Production of Income Certificate, Other Certificates as & when required.
4. Affected copy of State Subject Certificate.
5. Applications for the grant of the scholarship are duly submitted by a committee of teachers who recommend the deserving cases to the Principal.

Students applying for the Scholarships are required to submit the following particulars:-

1. Father's/Guardian's name and occupation.
 2. Certificate of Income of the Father/Guardian.
 3. Affected copy of State Subject certificate.
 4. Testimonials, if any.
 5. The income certificate of the Father/Guardian should be issued & certified by the revenue officer not less than the rank of a Tahsildar.
- Scholarship of students who don't show satisfactory academic progress will be reduced or stopped as the case may be.

GENERAL RULES TO BE FOLLOWED AFTER ADMISSION

Uniform for Boys & Girls

- | | |
|------------------|--|
| a) For Unmarried | Plain white Salwar, Kameez, Dupatta and Black Shoes |
| b) For Engaged | Plain white Salwar, Kameez, Pink Dupatta and Black Shoes |
| c) For Married | Pink Salwar, Kameez and Dupatta |
| d) For Boys | Black Trousers, White Shirt and Black Shoes |
| e) During Winter | Black Sweater with Uniform |

CO-CURRICULAR ACTIVITIES DURING THE SESSION 2018-19

The College is trying its best to carve not a niche for itself in the academic world. Modern but sustainable initiatives have been taken over the last ten years of its establishment. Various co-curricular activities are also being carried out by the college, besides undertaking keen and disciplined routine class-work to instil among students habit of knowledge acquisition. Some of these co-curricular activities are:

- Organizing guest lecturers in various subjects.
- Organizing classes for weaker students.
- Additional classes for weaker students.
- imparting moral-value oriented education to the students.
- Organizing various competitions to explore the hidden talents of students.
- Encouraging students by way of awards, Recognitions, certificates etc.
- Giving freedom to students to elect Students Council for effective participation in managerial decision.
- Organizing education and subject tour and Picnics which help student to discover new dimensions of knowledge.
- Special focus is laid to Cultural, Literary, Fine arts, sports and games activities for all round grooming of students personality.
- imparting knowledge and awareness to the students regarding right to vote and duties of the youth being responsible citizens of the country.
- Organising special lectures on computer education & career counselling & about the book resources on internet like infibee facility etc.



GENERAL RULES

- No outsider is allowed to enter the college without a valid reason.
- If a student is absent from the college without permission for more than ten consecutive days, his/her name will be struck off from the college rolls.
- Every student attending the college shall wear the college uniform.
- Unauthorised assembly of students in the college is not allowed.
- Carrying walls in graffiti or sticking of posters is a cognizable offence.
- Leave application for more than one week due to sickness must be supported by Medical certificate and must invariably be attested by the guardian.
- Students resorting to unfair means in the examination are liable to be dealt with University Statutes.
- A student desirous of withdrawing his/her name from the college rolls should submit an application, countersigned by the parent/guardian of the student. The withdrawn candidate shall in no case be readmitted during the same academic session.
- Any student who indulges in any indisipline in the college shall not be eligible for any prize certificate, award or scholarship from the institution.
- Students shall not leave the college premises during the working hours except with the permission of Principal and teacher incharge Discipline Committee.
- Ragging in any form, on or off the college Campus is a cognizable offence and the student indulging in this practice will be severely punished, which can include reprimand and expulsion from the college.
- Student shall not be allowed to enter College after 2nd period.
- Use of Mobile phones are not allowed in the college premises. Anyone found using mobile will be fined Rs. 100/- and the phone will be confiscated.
- Students shall park their vehicle in separate parking area.

Societies and clubs in the college

Overall Coordinators

1. Prof. Archana Bakshi
2. Dr. Alka Sharma

S.NO.	Name of the Club	Teachers in charge co-ordinators
1	LITERARY CLUB	DR. SARITA KHURJA
2	CULTURAL CLUB	PROF. ANUJADH CHAUDHARY
3	ECO CLUB	DR. SANDEEP KOTWAL
4	SPORTS CLUB	DR. SEEMA JAINWAL
5	FITNESS CLUB	MS. NEENU
6	SOCIO CLUB	PROF. AMIT KUMAR SHARMA
7	RED RIBBON CLUB	PROF. MOHD. QAYOOM
8	DEBATING CLUB	PROF. BHAVAN JAINWAL
9	CAREER COUNSELLING CLUB	PROF. ASHU MARHAS
10	GRIEVANCE REDRESSAL CLUB	PROF. NASAR AHMED AND PROF. PRIYANKA MAHAJAN
11	SOCIETY FOR WOMEN EMPOWERMENT AND DEVELOPMENT	DR. SUSHMA KUMAR
12	SOCIETY FOR CREATIVE ARTS	DR. SEEMA SUDAN
13	MATHEMATICAL SOCIETIES	MS. ARTI DIGRA, MS. AFFIENA LYQAQT
14	SOCIETY FOR LANGUAGE PROMOTION	MS. MONIKA JAINWAL
15	ELECTORAL LITERACY AND COMPUTER LITERACY CLUB	DR. RITU DEWAN

COLLEGE MAGAZINE

The college magazine will be published from the current Academic session to provide an excellent opportunity for our students to express their views & enhance their literary skills.

COLLEGE DISCIPLINE COMMITTEE

The College administration is very particular in observing strict discipline in the campus, violation of which shall warrant punishments for which the college has constituted rotational discipline committees involving active participation of all the staff members for coring any unusual incident within the college premises and inculcating in them a sense of discipline to groom their lives to face the challenges of the outside world. The college spared no effort to inculcate especially moral discipline among the students through our experienced and dedicated staff members.

DEPARTMENT WISE COLLEGE FACULTY**PROF. K.S. KOUSHAL****DEPARTMENT OF ENGLISH**

Prof. Archana Baisu (Assoc. Prof)-HOD
 Ms. Ashu Manhas (Asst. Prof)
 Dr. Ritu Dewan (Asst. Prof)
 Ms. Bhavana Jamwal (Asst. Prof)

DEPARTMENT OF HINDI

Dr. Seema Sudan (Assoc. Prof)-HOD

DEPARTMENT OF DOGRI

Dr. Sarita Khajuria (Asst. Prof)-HOD
 Dr. Sushma Kumar (Asst. Prof)

DEPARTMENT OF URDU

Mr. Nasar Ahmed (Asst. Prof)-HOD

DEPARTMENT OF EDUCATION

Dr. Alka Sharma (Assoc. Prof)-HOD
 Ms. Priyanka Mahajan (Asst. Prof)

DEPARTMENT OF POL. SCIENCE

Dr. Seema Jamwal (Assoc. Prof)-HOD
 Mr. Amit Kumar Sharma (Asst. Prof)

DEPARTMENT OF HISTORY

Ms. Amuradha (Asst. Prof)-HOD

DEPARTMENT OF ECONOMICS

Mr. Moid. Qayoom (Asst. Prof) HOD

DEPARTMENT OF BOTANY

Dr. Sandeep Kotwal (Asst. Prof) HOD

DEPARTMENT OF EVS

Ms. Neelam Kumari (Academic Arrangement)

DEPARTMENT OF PHILOSOPHY

Dr. Athiefa Liyaqat (Academic Arrangement)

DEPARTMENT OF MATHEMATICS

Ms. Monika Jamwal (Academic Arrangement)

DEPARTMENT OF SPORTS

MS. Neenu (PTI)

LIBRARY

Ms. Arti Digras (Librarian)

PRINCIPAL**NON- TEACHING STAFF**

<i>Mr. Karan Singh</i>	<i>Sr. Assistant</i>
<i>Mr. Sunil Pangotra</i>	<i>Med. Assistant</i>
<i>Ms. Deepika Rani</i>	<i>Computer Assistant</i>
<i>Mr. Kewal Krishan</i>	<i>Library Assistant</i>
<i>Mr. Pawan Kumar</i>	<i>Jr. Assistant</i>
<i>Mr. Amit Kumar</i>	<i>Jr. Assistant</i>
<i>Mr. Bhushan Lal</i>	<i>Orderly</i>
<i>Mr. Rajinder Kumar</i>	<i>Orderly</i>
<i>Mr. Chanan Lal</i>	<i>Lab. Bearer</i>
<i>Mr. Man Dass</i>	<i>Chowkidhar</i>
<i>Mr. Rafiq Mohd</i>	<i>Sweeper</i>
<i>Ms. Bandhu Sharma</i>	<i>Computer Operator (Need Based)</i>
<i>Mrs. Neelam Kumari</i>	<i>Office Attendant (Need Based)</i>
<i>Mr. Sher Ali</i>	<i>Need Based</i>
<i>Mr. Surinder Saini</i>	<i>Need Based</i>
<i>Mr. Ashwani Raina</i>	<i>Need Based</i>
<i>Mr. Ganga Dhari</i>	<i>Need Based</i>
<i>Mr. Surjeet Kumar</i>	<i>Need Based</i>
<i>Mr. Rakesh Kumar</i>	<i>Need Based</i>
<i>Mr. Rakesh Kumar</i>	<i>Need Based (Driver)</i>
<i>Ms. Jyoti Devi</i>	<i>Need Based</i>

TEACHING STAFF PHOTO**NON TEACHING STAFF****SUPPORTING STAFF**



College observes Punctuality week on 1st April 2019
Poster making competition organised by college



Electoral Literacy Club Activity



Symposium and College making competition on international women's day



Republic Day Celebration in the college



Students awarded for symposium and College making competition on International Women's Day.



College students Participating in National Anthem on Republic day.



Student's taking oath on Punctuality week at GDC Bishnah



Poster making competition held on International Women's day.



College making competition organised by college On International women's Day



Farewell Function organised in college for Semester 6



Observance of Law day on 26th Nov 2018 in GDC Bishnah



90th national voter's day celebration on 25th Jan 2019

